



COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF  
**CRIMINAL JUSTICE TRAINING**  
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**JOHN W. BIZZACK, PH.D.**  
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**ISHMON F. BURKS**  
SECRETARY

To All Kentucky Law Enforcement Officers:

The Department of Criminal Justice Training has the statutory responsibility of providing training courses for Kentucky's law enforcement agencies. The projection of the 2003 law enforcement training needs for Kentucky is based on research, comprehensive surveys and information that was submitted to our staff by the various law enforcement agencies we serve.

The Department of Criminal Justice Training developed these training courses for the purpose of satisfying the requirements of the law and to provide high quality training for Kentucky's law enforcement agencies. We believe the 2003 Training Schedule will accomplish these goals.

The Department of Criminal Justice Training of the Kentucky Justice Cabinet has completed the 2003 Training Calendar and Schedule. The Training Calendar and Schedule of Classes will be provided free to all law enforcement agencies within the Commonwealth and any other agency outside the Commonwealth who requests one. This calendar and schedule is available for public viewing and will be made available to the public upon request. **Please pay particular attention to the new section on Career Development opportunities.**

I want to thank the many dedicated employees of the Department of Criminal Justice Training for their hard work and input into compiling this schedule. We continue in our efforts to provide quality law enforcement training to the police officers of the Commonwealth.

A handwritten signature in blue ink that reads "Greg Howard".

Greg Howard  
Director  
Training Operations Division



ACCREDITED LAW ENFORCEMENT  
TRAINING PROGRAM



AN EQUAL OPPORTUNITY EMPLOYER M/F/D



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# DIRECTORY

<b>General Information</b>	(859) 622-1328
<b>Commissioner's Office</b>	(859) 622-6165
<b>Deputy Commissioner</b>	(859) 622-2217
<b>General Counsel</b>	(859) 622-2219
<b>Principal Assistant</b>	(859) 622-8295
<b>Public Information Officer</b>	(859) 622-5885
<b>Basic Training Branch</b>	(859) 622-5032
<b>FAX</b>	(859) 622-5913
DUI Enforcement Section	(859) 622-2309
<b>FAX</b>	(859) 622-5081
Evaluation Section	(859) 622-5930
General Studies	(859) 622-2350
Physical Training Section	(859) 622-5923
Police Corps	(859) 622-2213
Basic & Advanced Skills Vehicle Operation and Ropes Section	(859) 622-2216
Basic & Advanced Skills Firearms Section	(859) 622-2216
<b>Carry and Concealed Deadly Weapons</b>	(859) 622-2229
<b>Compliance Section</b>	(859) 622-6562
<b>Contracts for Pay Agencies</b>	(859) 622-3454
<b>Director of Administration</b>	(859) 622-8081
<b>Director of Training Operations</b>	(859) 622-2221
<b>Director of Training Support</b>	(859) 622-2967
<b>Grants</b>	(859) 622-5002
<b>FAX</b>	(859) 622-1508
<b>Kentucky Law Enforcement Council/ Peace Officers Professional Standards</b>	(859) 622-6218
<b>FAX</b>	(859) 622-5943

<b>KLEFPF (Pay Incentive) Office</b>	(859) 622-2224
<b>FAX</b>	(859) 622-1508
<b>Police Corps</b> 1-866-592-6777 (Toll Free) <b>or</b>	(859) 622-2213
<b>FAX</b>	(859) 622-5027
<b>Professional Development Training Branch</b>	(859) 622-2304
<b>FAX</b>	(859) 622-8131
Basic and Advanced Telecommunications Training Section	(859) 622-3386
<b>FAX</b>	(859) 622-5024
Incident Command Tactical Response	(859) 622-8127
Investigations Section	(859) 622-2209
Legal Training Section	(859) 622-3801
Management	(859) 622-6591
Patrol/Traffic Section	(859) 622-8182
Louisville Training Section	(502) 995-0700
<b>FAX</b> (Louisville)	(502) 995-0702
<b>Records</b>	(859) 622-5055
<b>Registration/Class Availability</b>	
<b>FAX</b>	(859) 622-2740
DUI Enforcement	(859) 622-2914
Professional Development	(859) 622-6253
	<b>or</b>
	(859) 622-2914
Law Enforcement Basic Training	(859) 622-6253
Telecommunications	(859) 622-2225
<b>Staff Services</b>	(859) 622-5049
<b>FAX</b>	(859) 622-5886
<b>E-Mail</b>	@docjt.jus.state.ky.us (Precede the above with first initial and last name of individual, using lower case letters)

# **KENTUCKY LAW ENFORCEMENT COUNCIL**

## **Peace Officer Training Standards**

The Kentucky Law Enforcement Council is responsible for certification or approval of curricula, instructors, and schools conducting police training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes. Other courses may also be approved.

## **Peace Officer Professional Standards**

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been designated as the agency to administer the certification process.

## **Career Development Program**

New to the Kentucky Law Enforcement Council's responsibilities is the Career Development Program; open to law enforcement officers and telecommunicators, the program provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives. Beginning January 2003, the program will be phased in regionally across the state.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Larry D. Ball  
Executive Director  
Kentucky Law Enforcement Council  
Funderburk Building  
521 Lancaster Ave., ECU  
Richmond, KY 40475-3102  
(859) 622-6218  
FAX (859) 622-5943*

## **PEACE OFFICER TRAINING REQUIREMENTS**

**Basic Training:** KRS 15.380 and KRS 15.400 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70-045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 640 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Excepted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

**In-Service Training:** KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training at a school certified or recognized by the Kentucky Law Enforcement Council. Excepted from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

## **TELECOMMUNICATIONS TRAINING REQUIREMENTS**

**Telecommunications Training:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communication, on a full time basis, to successfully complete 40 hours of basic training within twelve months of employment and 8 hours of in-service training each calendar year. Part-time trainees attending the academy will pay for meals and housing.

KRS 15.560(2) requires all full-time law enforcement telecommunicators in Kentucky to successfully complete an 8-hour in-service training course each calendar year.

### **Obtaining Credit for Basic Training**

A law enforcement officer who as of his date of employment has already successfully completed a law enforcement basic training course may, for the purpose of obtaining credit for meeting the basic training requirement, apply to the Kentucky Law Enforcement Council for credit. Upon receipt of the request, the Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the police officer standards and training council in the state where it was taken. The officer and his department shall be responsible for providing the proof needed for verification. Minimum requirements include:

- A copy of the topics and hours of the basic course taken;
- Documentation that the course was successfully completed;
- Documentation that the course was approved or certified by the POST agency in the state taken, and;
- Documentation that the person was a certified sworn law enforcement officer in the state where the basic was taken.

If an officer has successfully completed a certified or approved basic training course and has honorably retired from a law enforcement agency, the training standard shall be the same as existed at the time and place the basic training was taken.

### **Obtaining Credit for In-Service Training**

The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved. Courses taken at other schools may also be approved. If the course has not been approved, an officer can request approval by submitting the following to the Council office before attending the course:

- The name of the agency conducting the course
- A schedule of the course
- A biographical list of instructors teaching the course
- Number of hours of training
- As much descriptive information about the course as possible to assist the Council in making its decision

Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses presented by commercial enterprises to sell products or services

If an officer learns of the existence of a course between Council meetings and wants to request approval, it should be done by addressing a letter to the Council office including as much information as possible about the course. The request will be presented at the next regular Council meeting where a decision will be made.

## **KLEC Approved Out-of-State Basic Training**

Police Basic Training taken in another state may be transferred to Kentucky.

For training to transfer, it must meet the same standards that exist in Kentucky in terms of topics and hours.

The following documentation must be submitted:

1. A copy of the topics and hours of the Police Basic Training taken.
2. Documentation that shows the training was successfully completed.
3. Documentation that the training was certified or approved by the Police Officer Standards and Training (POST) agency in the state where the training was taken.
4. Documentation that the applicant was certified and successfully completed probation as a law enforcement officer in the state where the basic training was taken.

The Kentucky Law Enforcement Council will also approve a police basic training course that was less than the 640 hours under the following conditions:

1. The basic course met Kentucky's training standards at the time it was taken, or
2. The course was certified or approved by the Police Officer Standards and Training agency of the state where it was taken, and
3. The officer has honorably retired from the department.

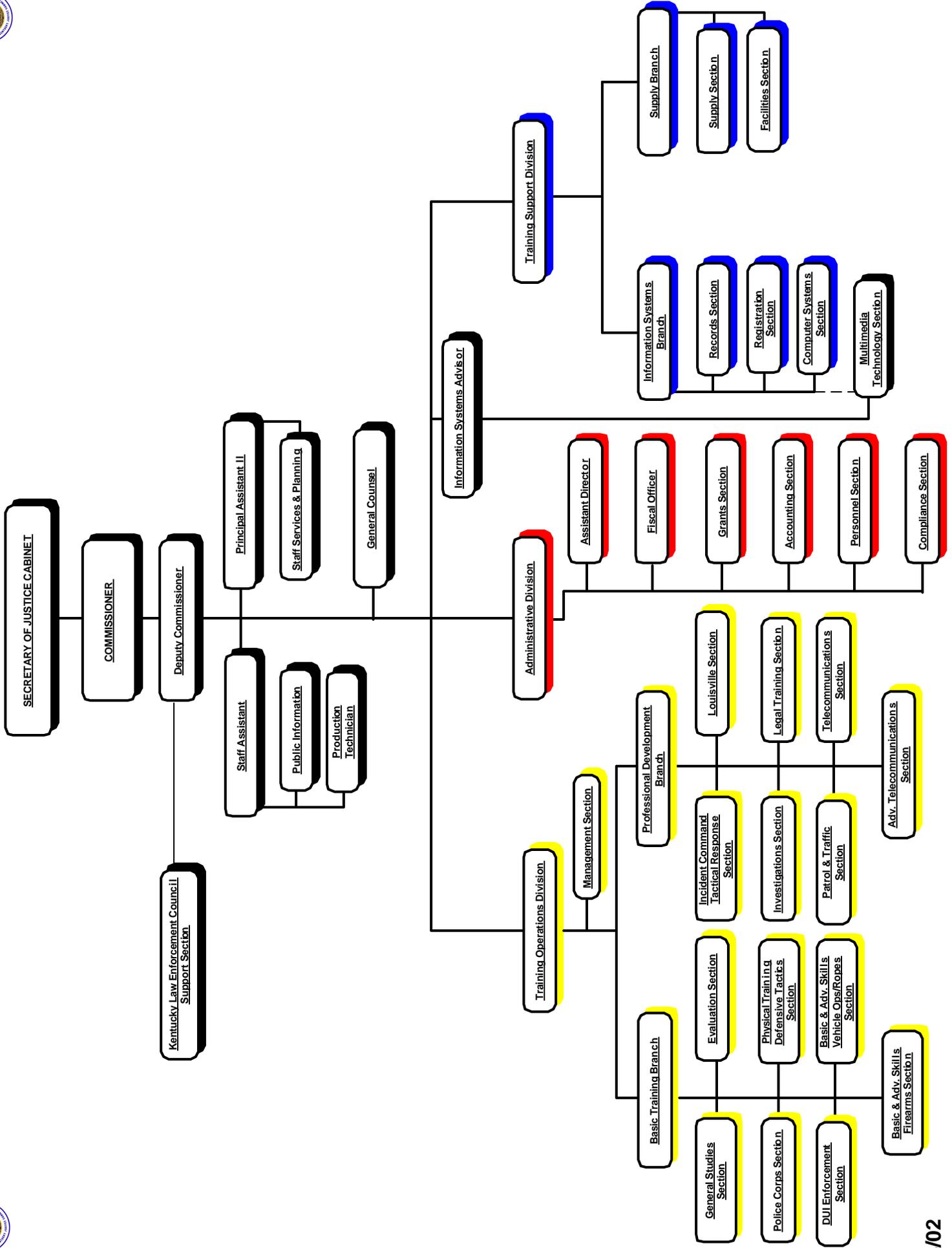
If the above conditions are met, in order to become certified the officer must successfully complete:

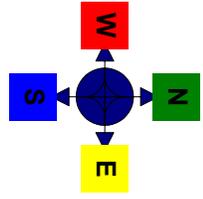
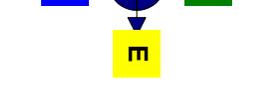
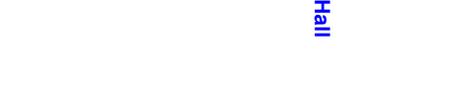
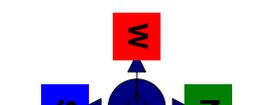
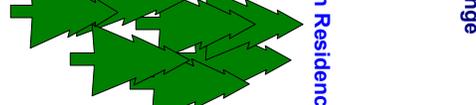
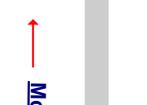
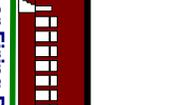
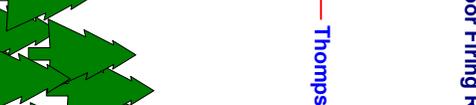
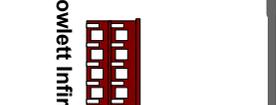
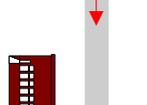
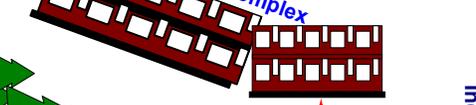
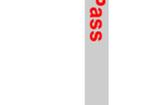
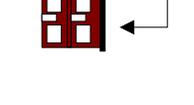
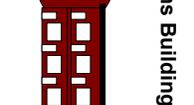
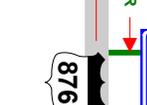
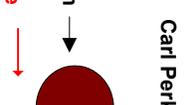
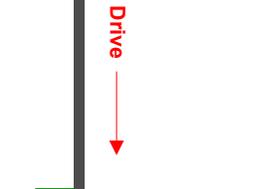
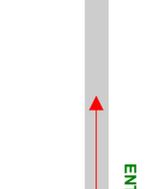
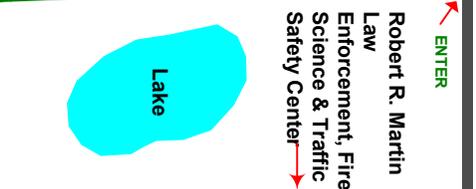
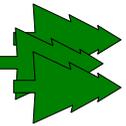
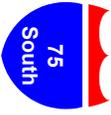
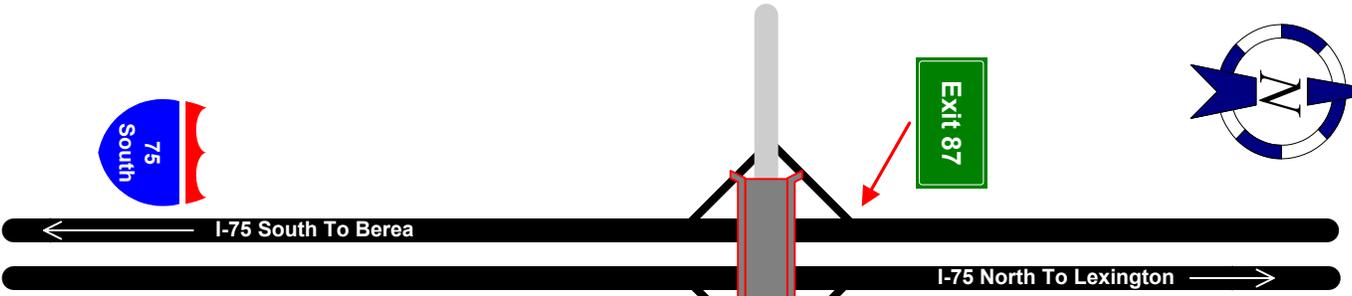
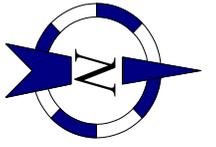
1. The Basic Officer Skills course, (#0782-02C)
2. The Legal Update: Constitutional Procedures and Legal Update: Penal Code courses (#1026-020 and #0890-03C)

Kentucky peace officers who have been separated from law enforcement employment for more than 36 months must also take the above listed courses for recertification.

**NOTE: Any officer who has been separated from sworn law enforcement for more than three years and whose separation is greater than his law enforcement experience must complete Basic Training.**

# Department of Criminal Justice Training Proposed Reorganization





# REGISTRATION

## **THE MOST FREQUENTLY ASKED QUESTIONS**

### **Q. How do I apply for a course offered by the Department of Criminal Justice Training?**

- A. Fill out **DOCJT Form #29-1, Agency Request for Training**, to register for **all** classes.

Persons requesting **Law Enforcement Basic Training** must also submit Form 45, Medical Examination Form and POPS Form F (page 1).

Persons requesting **Telecommunications** training for the **first** time must also submit DOCJT Form #66, Training Application Supplement.

If any of the following conditions exist, you will also need to complete page one of **POPS Form F** :

- New employee
- Transferred from one department to another department
- Employment status change
- Rank change
- Address change (home or agency)
- Agency head change since your last request for training

**All areas of POPS Form F have to be completed and it MUST be signed by the agency hiring authority.** (Page 2 of Form F is not required for dispatchers or officers not receiving KLEFPF.

Fax the form(s) to (859) 622-5943, or mail to Peace Officer Professional Standards (POPS), Funderburk Building, EKU, 521 Lancaster Avenue, Richmond, KY 40475-3102.

### **Q. Is there room in a particular class?**

- A. Applications are date stamped and processes applications on a first-come, first-served basis. It is impossible to give an accurate answer until the bulk of the applications are processed, which takes about four months after the Training Schedule book is distributed.

### **Q. May I substitute an officer for one already approved for a class?**

- A. Yes, but only under extenuating circumstances.

### **Q. When will I be billed for a course failure?**

- A. Immediately after a course re-test failure.

### **Q. What are the training priorities for admission to DOCJT police classes?**

- A. Based on the need for training and the date the request is received, the training priorities are:
1. Full-time sworn police officers or deputy sheriffs taking the course for KLEFPF or certification purposes.
  2. Part-time and auxiliary law enforcement officers.
  3. Other criminal justice system personnel.

### **Q. What are the training priorities for admission to telecommunicator courses?**

- A. Based on the need for training and date the request is received, the training priorities are:
1. Full-time sworn officers assigned to telecommunications, taking the course for KLEFPF purposes.

2. Sworn or non-sworn law enforcement telecommunications employees.
3. Other telecommunications employees.

**Q. I completed basic training and am POST certified in another state. Does my training transfer?**

- A. Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

**Q. How many cost-free classes may I attend each year?**

- A. You may take 80 hours of cost-free training, if you are with an agency that is eligible for cost-free training. If you take one course that is 80 hours or in excess of 80 hours (such as CJED, Tele. Academy, IPTM Accident series) you may take another course also.

**Q. How often may I take a particular course?**

- A. To receive training credit, you may only retake the same course once every three years.

**Q. Is there an approved class for SLEO officers employed pursuant to KRS 61.360?**

- A. Yes, Basic Officer Skills, Legal Update: Penal Code, and Legal Update: Constitutional Procedure are approved classes for SLEO.

**Note: A valid First-Aid card is required to enroll in these courses.**

**Q. If I am currently approved for a training class and I transfer to another agency, how does this affect my enrollment?**

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

**Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?**

- A. Submit DOCJT Form 29-1 (and POPS Form F (page one) if applicable). If you are approved for training, a Contract For Training Fees form will be mailed to you for the signature of the Agency Head. The contract and total payment must be returned to the DOCJT at least two weeks prior to the start date of the class.

Tuition cost is:

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less.

Housing costs \$15 per day (and is only available at the Richmond location).

Meals cost \$85 per week.

**Q. How do I cancel or reschedule a class I am registered for?**

- A. Your training director or agency head should call or send a fax message to inform the Registration Section (as soon as possible in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

**PLEASE REPRODUCE THE FOLLOWING FORMS FOR YOUR USE, AS NEEDED.**



**Kentucky Law Enforcement Council  
POPS Form F – Status Update  
(Certification – KLEFPF – Training)**

*Instructions: This form must be completed for full time officers at agencies participating in KLEFPF whenever the following personnel actions occur: Employment, full-time to part-time, part-time to full-time, separation, leave without pay, or suspension without pay.*

**Officer Information:**

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Social Security Number                      \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date of Birth                                      NAME: First                      M.I.                      Last

**Employment: (KLEFPF Agencies Only)**

\_\_\_\_\_, 19/20\_\_\_\_\_  
Date of Employment

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Previous Law Enforcement                      From                      To  
Agency (Most Recent)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Previous Law Enforcement                      From                      To  
Agency

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Previous Law Enforcement                      From                      To  
Agency

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Previous Law Enforcement                      From                      To  
Agency

Will this officer be participating in a retirement system? If so:

\_\_\_\_\_  
Name of retirement system

\_\_\_\_\_  
Percentage contributed by city/county

What date will retirement contribution begin?  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Termination/Resignation/Retirement:  
(KLEFPF Agencies Only)**

\_\_\_\_\_, 20\_\_\_\_\_  
Effective Date

Number of regular working hours if less than a full month:  
\_\_\_\_\_ Hours

Indicate Hours Worked during last month of employment:

Month	Mon	Tue	Wed	Thur	Fri	Sat	Sun
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							

- Suspension Without Pay                       Sick Leave Without Pay
- Leave Without Pay                                       Other (please explain below)

From: \_\_\_\_\_, 20\_\_\_\_\_  
To: \_\_\_\_\_, 20\_\_\_\_\_  
TOTAL working hours without pay \_\_\_\_\_

**Agency Certification:**

I hereby verify that the above information is true and accurate. Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Law Enforcement Agency Executive

\_\_\_\_\_  
Printed Name of Signer

I hereby verify that the above information is true and accurate. Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Mayor/Fiscal Officer/City Clerk

\_\_\_\_\_  
Printed Name of Signer

**DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
AGENCY REQUESTS FOR TRAINING**

NAME OF AGENCY \_\_\_\_\_

Date: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ Pages Agency Unit # \_\_\_\_\_

*INFORMATION BELOW MUST BE TYPED OR PRINTED*

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
1				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
2				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
3				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
4				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
5				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

	NAME	SOCIAL SECURITY #	COURSE #	<i>Circle Yes or No</i>	
				DORM	
6				YES	NO

CLASS LOCATION	COURSE TITLE	DATE OF COURSE	FULL TIME	PART TIME

This signature attest to the employment status of individuals as indicated above and authorizes the training requested:

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

COMMONWEALTH OF KENTUCKY

JUSTICE CABINET

# TRAINING APPLICATION SUPPLEMENT

## TELECOMMUNICATIONS TRAINING

**For first time application**, this form must be completed and attached to POPS Form F (Status Update), and DOCJT Form #29-1 (*Agency Requests For Training*), for possible enrollment into the Telecommunications Training Program.

According to KRS 15.540, the Justice Cabinet shall determine that all applicants for admission to the Telecommunicator Training Program satisfy specified qualifications. Completion of this form will satisfy this requirement.

### THE INFORMATION REQUESTED BELOW MUST BE TYPED

_____		_____		_____	_____
LAST NAME		FIRST		MI	SOCIAL SECURITY NO.
_____		_____		_____	_____
DATE OF BIRTH	SEX	RACE	DATE OF EMPLOYMENT	JOB TITLE	
_____		_____			
EMPLOYING AGENCY		MAILING ADDRESS			
_____		_____		_____	_____
CITY	STATE	ZIP CODE	PHONE NUMBER		

### ATTESTATION

***I attest by my signature below that the above named person is currently employed by this agency and is:***

1. A citizen of the United States and has reached the age of majority.
2. Holds a high school diploma or equivalent.
3. Has not been convicted of a felony or other crimes involving moral turpitude as determined by submission of his/her fingerprints to the Kentucky State Police and the Federal Bureau of Investigation and by any other investigation conducted by this agency.
4. Is free of any physical, emotional or mental condition which might adversely affect employment performance.

AGENCY HEAD SIGNATURE: \_\_\_\_\_  
NAME (Print) DATE

### NOTARY PUBLIC

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC COMMISSION EXPIRES

Submit completed forms #66, POPS Form F (page 1) and #29-1 to:

Peace Officer Professional Standards  
Department of Criminal Justice Training  
Eastern Kentucky University  
Funderburk Bldg., 521 Lancaster Ave.  
Richmond, KY 40475-3102  
Fax No. (859) 622-5943

JUSTICE CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
BASIC TRAINING BRANCH

**BASIC TRAINING - MEDICAL CONFIRMATION**

<b>RECRUIT :</b>	Last name	First Name	MI
<b>DATE OF FULL EXAMINATION:</b>			
<b>DATE OF REVIEW &amp; ADDITIONAL TESTING</b> <i>(if initial exam occurred over 120 days before date for entry into basic training):</i>			

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

**Please indicate which of the following statements applies to your medical evaluation of the recruit:**

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

**OR**

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

**PHYSICIAN'S  
SIGNATURE:**

\_\_\_\_\_

**DATE:**

\_\_\_\_\_

**ADDRESS:  
(Please Print)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TELEPHONE**

\_\_\_\_\_

KENTUCKY JUSTICE CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
**APPLICATION FOR TRAINING CREDIT**  
(ANY AGENCY OTHER THAN THE DOCJT)

\_\_\_\_\_  
Name of Agency conducting this course

Page \_\_\_\_\_ of \_\_\_\_\_ Pages

Agency Unit Number: \_\_\_\_\_

KLEC APPROVED No. \_\_\_\_\_ - \_\_\_\_\_ COURSE TITLE: \_\_\_\_\_

CLASS LOCATION: \_\_\_\_\_ CLASS DATE: \_\_\_\_\_ CLASS HOURS: \_\_\_\_\_

	<b>SOC. SEC. #</b>	<b>NAME OF TRAINEE</b>	<b>DEPARTMENT</b>	<b>GRADE</b>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____

**INSTRUCTOR STATEMENT:**

I certify that the above named police officer(s) successfully completed the above named training course.

\_\_\_\_\_  
INSTRUCTOR

\_\_\_\_\_  
DATE

**KLEC EXECUTIVE DIRECTOR:**

The above named course is approved or recognized by the Kentucky Law Enforcement Council for training credit.

\_\_\_\_\_  
KLEC EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE

## **ATTENDANCE REQUIREMENTS**

### **Basic Training**

Recruits enrolled in Basic Training are required to complete a minimum of 660 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

### **Professional Development**

Students enrolled in Professional Development courses are required to attend all scheduled training. All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

# TRAINING

## **Kentucky Justice Cabinet Criminal Justice Training Introduces Education Pays!**

In 1998, Governor Patton introduced the Education Pays! campaign in an effort to bring awareness to Kentucky's low national ranking in education attainment and the importance of education at all levels. The likelihood of better paychecks increases with the level of education or technical expertise. In fact, the average college graduate earns \$25,000 more per year than the average high school dropout. So, education truly pays.

Nationally, 20% of the population has a baccalaureate degree, as compared to 13% of Kentuckians and 9% of the Kentucky law enforcement community. As Kentucky law enforcement pursues more pay and better benefits through increased standards and better training, we must also increase our abilities and awareness through higher education.

The Department of Criminal Justice Training (DOCJT) has created alliances with Kentucky's institutions of higher education and is removing barriers that traditionally impeded college enrollment. It is DOCJT's goal for each Kentucky law enforcement officer to hold an associate's degree at minimum and to understand the importance of higher education and quality training.

This document outlines new educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation have recognized the quality, accredited training provided at the Department of Criminal Justice Training, and in response have awarded college credits for completion of basic training. Additionally, DOCJT will pay for college entrance testing for basic training recruits. These free opportunities open the door to those law enforcement officers who understand the importance of higher education and the advanced pay and knowledge it brings.

Governor Patton and the Department of Criminal Justice Training strongly encourage each law enforcement officer to take advantage of educational and training opportunities. In an effort to assist any interested officer, Evaluation Section Supervisor Patrick Miller has been assigned as program coordinator with responsibilities for counseling law enforcement officers on educational opportunities, creating and maintaining alliances with institutions of higher education, and integration of Education Pays! into the Career Development Program. Please contact Mr. Miller at (859) 622-5930 or [pmiller@docjt.jus.state.ky.us](mailto:pmiller@docjt.jus.state.ky.us) for assistance and further program details.

**American College Testing (ACT):**

The Department of Criminal Justice Training will pay all fees associated with the ACT college admission exam for eligible recruit officers. The ACT is a standardized, multiple-choice, college admission exam. It is accepted for admission by virtually all U.S. colleges and universities.

**Eastern Kentucky University:**

Recruits can apply to enroll as non degree-seeking students while enrolled in basic training. They may then choose to receive up to nine credit hours tuition free for completing basic police training. Furthermore, recruits who enroll at ECU after successfully completing basic training are eligible to receive an additional seven hours of ECU college credits in various topic areas at no charge.

**The Union Institute and University:**

Officers in Northern Kentucky may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 15 plus, up to an additional 12 semester hours based on a certified statement from the recruit's agency on his/her successful completion of a probationary period and further professional development courses.

**Rio Salado College:**

Officers who have completed the 16-week basic training course are able to obtain 39 semester hours in Law Enforcement Technology at Rio Salado College in Arizona. Students must submit a Credit by Examination Application from Rio Salado and pay \$16.75 per credit hour. Officers may then obtain their Associate of Applied Science Degree by applying to Rio Salado online at <http://policetraining.rio.maricopa.edu>. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate of \$125 per credit hour.

**College Substitute for In-Service Training:**

The Kentucky Law Enforcement Council will accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college.

**Future Endeavors:**

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement Officers. The agency is currently working with the Kentucky Community and Technical College System (KCTCS) to obtain college credit toward an Associate in Applied Science in Criminal Justice at any college in the Kentucky Community and Technical College System. Furthermore, DOCJT continues to explore the feasibility of paying the registration fees for the Graduate Record Examinations (GRE) and College Level Examination Program (CLEP).

## **SPECIAL CRITERIA FOR TRAINING**

### **COURSE RISKS:**

#### **Low Risks:**

Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

#### **Intermediate Risks:**

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.
- Firearms - handgun: Training involves classroom lecture and facilitation exercises. Training involves handgun exercises fired on a static line and in tactical courses. Training may occur in inclement weather.
- Firearms - handgun/shotgun: Training involves classroom lecture and facilitation exercises. Training involves handgun and shotgun exercises fired on a static line and in tactical courses. Training may occur in inclement weather.

#### **High Risks:**

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

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### **COURSE FITNESS LEVELS:**

#### **Low Fitness level:**

This training could include lecture, facilitation, classroom scenarios and/or computer work.

#### **Intermediate Fitness level**

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

#### **High Intensity Fitness level:**

Ability to engage in confrontational situations in high stress environment.

# **BASIC TRAINING**

**LAW ENFORCEMENT BASIC TRAINING**

**\*660 Hours**

**Course Number: 010B-020**

**Class Size: 28 Max.**

The Law Enforcement Basic Training Course consists of a minimum of 660 hours of instruction over a sixteen-week period. The course, designed for recruit level officer, includes instruction in topics such as collision investigation, law, patrol, vehicle operations, firearms, criminal investigations, defensive tactics, physical fitness, first aid/CPR, DUI Enforcement, Telecommunication, practical exercises and Spanish.

Basic Training has introduced a new modular format. During their training, recruits will be periodically evaluated on their ability by completing a practical scenario. Upon successful completion of a module, the recruit will expand on their knowledge in order to complete increasingly difficult scenarios. These modules are: 1) orientation, 2) theft report, 3) warrant/disorder, 4) traffic stop, 5) breath test/DUI, 6) crimes against property, 7) collision, 8) crimes against persons, 9) graduation.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for full-time, sworn officers. Part-time and auxiliary officers must pay for the cost of housing and meals. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification purposes. Successful completion will also satisfy mandatory training requirements for all officers in city, county, urban-county, sheriffs and university police agencies (KRS 15.404).

**SPECIAL ADMISSION REQUIREMENTS:**

A. *The following is required for admission to Basic Training:*

1. POPS Form F
2. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam Form (DOCJT Form #45) submitted no less than 30 days prior to the initial day of the class.

**NOTE:** The medical examination must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a medical doctor. Incomplete Medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

**Attendees:** Any Rank

**Prerequisites:** Compliance with all certification requirements (for those officers requiring certification).

**Risk:** High

**Fitness Level:** High

**\*NOTE: The Law Enforcement Basic Training class consists of 16 weeks of training for a total of 660 hours. All 660 hours are conducted within those 16 weeks.**

<b>CLASS NUMBER</b>	<b>BEGINNING DATE</b>	<b>ENDING DATE</b>	<b>LOCATION</b>
Class 326	1/20/2003	5/16/2003	Richmond
Class 327	2/10/2003	6/13/2003	Richmond
Class 328	3/3/2003	7/11/2003	Richmond
Class 329	3/24/2003	8/1/2003	Richmond
Class 330	4/21/2003	8/22/2003	Richmond
Class 331	5/12/2003	9/19/2003	Richmond
Class 332	Restricted Class	- Police Corps (information below)	Richmond
Class 333	7/7/2003	10/31/2003	Richmond
Class 334	7/28/2003	11/21/2003	Richmond
Class 335	8/18/2003	12/19/2003	Richmond
Class 336	9/15/2003	1/23/2004	Richmond
Class 337	10/6/2003	2/13/2004	Richmond
Class 338	10/27/2003	3/5/2004	Richmond
Class 339	11/17/2003	3/26/2004	Richmond
Class 340	12/15/2003	4/23/2004	Richmond

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### **KENTUCKY POLICE CORPS**

Kentucky Police Corps is an enhanced basic training program designed to motivate highly qualified young people to serve our communities. The program is operated in partnership with DOCJT and is funded by the U.S. Department of Justice. College students are recruited to compete for scholarships up to \$30,000. The recipient may pursue any field of study at any accredited college or university. The recruit in turn commits to a four-year assignment on community patrol with a designated Kentucky law enforcement agency.

The recruit begins employment with the assigned agency only after graduation from the enhanced 24 weeks, 1293 hour Kentucky Police Corps Academy. Additional training is provided in intensive immersion-based Spanish language and Mexican culture, tactical mountain bike certification, communication skills, Leadership-Confidence course and numerous other topics.

The program is currently funded to conduct one Kentucky Police Corps Academy annually with training commencing each summer.



# PROFESSIONAL DEVELOPMENT

## CAREER DEVELOPMENT

Deputy Sheriff  
Instructor Development  
Investigations  
Patrol  
Supervision/Management  
Traffic  
Telecommunications Communications Officer  
Telecommunications Supervisor/Manager  
Telecommunication CJIS

## **KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM**

On April 2, 2002, Governor Patton signed into law HB 154, which enables the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and telecommunicators. When implemented, Kentucky's will be the eighth comprehensive, statewide career development program for law enforcement in the nation, and will offer the most comprehensive program for telecommunicators.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program will offer two career tracks for law enforcement officers, Law Enforcement officer Track and Law Enforcement Management Track, and two career tracks for telecommunicators, Telecommunicator Track and Telecommunicator Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

### **Career Development Tracks and Steps**

#### Law Enforcement Officer Track

Intermediate Officer  
Advanced Officer  
Investigator  
Traffic Officer  
Advanced Deputy Sheriff

#### Law Enforcement Management Track

Supervisor  
Manager  
Executive

#### Telecommunicator Track

Intermediate Telecommunicator  
Advanced Telecommunicator

#### Telecommunicator Management Track

Supervisor  
Manager/Director

**Conceptual Skills Course:** means a course that emphasizes planning, organization, goal setting abilities, or strategic orientation.

**Human Skills Course:** means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

**Technical Skills Course:** means a course relating to operational or tactical abilities.

### **Program Management**

The Career Development Program is offered by the KLEC and managed through the Peace Officer Professional Standards Office (POPS). Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement.

## **MANDATORY TRAINING BY VIDEO TAPE**

**Course Number: 032S-030**

The Professional Development Branch will offer the Mandatory Training (HIV/AIDS, Hazmat, Domestic Violence, Child Sexual Abuse, Mental Health and Elder Abuse) via videotape in 2003. It is a legislative requirement and/or federal regulation that each sworn officer attend this training, view, and digest the material shown in the tape. Although there is not a test or measurement for the training session, each officer is responsible for its contents. This will also serve as eight hours towards the forty hours of Kentucky Law Enforcement Council certified training as required by both Peace Officer Professional Standards and KLEFPF.

According to the Kentucky Law Enforcement Council, it is the responsibility of the Chief of Police, Sheriff, or Chief Executive officer to ensure that each of the officers view the Mandatory Training videotape (eight hours) in an environment conducive to learning, so as not to have their department's KLEFPF funds jeopardized.

The Mandatory Training videotapes may be accessed through the Supply Branch (859-622-2298) and may be kept for up to 30 days. A DOCJT Form 29-1, listing all the officers that view the training tape, shall be sent to Registration.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low



# DEPUTY SHERIFF

## **ADVANCED DEPUTY SHERIFF**

(160 Hours)

- **Basic Training Certificate**
- 80 Hours instruction on topics specific to sheriff's responsibilities.
- 40 hours technical skill development
- 40 hours human skill development

**0798-02C COURT SECURITY PROCEDURES****32 Hours****Class Size: 15 Min. - 35 Max.**

This course has been specially developed and designed for sheriffs and deputies with the responsibility of serving as bailiff in the court system. Instruction is provided in the role of the sheriff in the court system, planning and procedures, terrorist and adversary tactics, bomb threats, and dealing with special needs.

**Attendees:** Law enforcement personnel with responsibility for providing court security

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Low

LOUISVILLE	2/18/2003	2/21/2003
RICHMOND	4/15/2003	4/18/2003
PIKEVILLE	6/3/2003	6/6/2003
MIDDLESBORO	10/7/2003	10/10/2003

**0900-03C HIGH RISK TRIAL PLANNING****16 Hours****Class Size: 20 Min. - 28 Max.**

This course deals with the planning of a high risk trial and the role of the Sheriff and other law enforcement agencies. Instruction is provided in the role of the Sheriff in the area of facility security, crowd management, prisoner transportation and physical control. There will also be instructions dealing with the special needs of the courts, which must be considered in high risk situations.

**Attendees:** Any Rank

**Prerequisites:** Must have attended the Court Security Procedures course or be a supervisor.

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Low

BOWLING GREEN	1/28/2003	1/29/2003
RICHMOND	3/25/2003	3/26/2003
NORTHERN KENTUCKY	6/3/2003	6/4/2003
LOUISVILLE	8/5/2003	8/6/2003

**1006-020 KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES****16 Hours****Class Size: 15 Min. - 24 Max.**

This course is intended to become a series of topics related to the operations of the Kentucky Sheriffs. Topics will include service of civil court documents such as DVOs, EPOs, forcible detainers, writs of possession, and service and enforcement of subpoenas and other court orders.

**Attendees:** Any Rank, preferably Deputy Sheriffs

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

BOWLING GREEN	1/30/2003	1/31/2003
LOUISVILLE	2/4/2003	2/5/2003
RICHMOND	2/25/2003	2/26/2003
NORTHERN KENTUCKY	3/18/2003	3/19/2003
NORTHERN KENTUCKY	6/5/2003	6/6/2003
LOUISVILLE	11/20/2003	11/21/2003

**2022-030 KENTUCKY SHERIFFS: PROCEDURAL & SAFETY ISSUES 16 Hours**  
**NEW COURSE Class Size: 15 Min. - 24 Max.**

This course includes legal and procedural issues involving the use of force continuum, prisoner & transport safety issues, legal and safety issues with emergency protective orders, domestic violence orders, and other family matters. Other topics include dealing with juvenile offenders, juvenile victims, communication skills, and dealing with the public and media.

**Attendees:** Any Rank , preferably Deputy Sheriffs

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/27/2003	2/28/2003
NORTHERN KENTUCKY	3/20/2003	3/21/2003
RICHMOND	3/27/2003	3/28/2003
LOUISVILLE	8/7/2003	8/8/2003

**0543-02C MANDATORY DUTIES OF THE SHERIFF 40 Hours**  
**Class Size: 15 Min. - 40 Max.**

This unique course has been developed and designed for sheriffs. Instruction is provided in sheriff's duties such as marijuana eradication, vehicle inspection, long range prisoner transportation, document and process service, courtroom security, constitutional provisions for the sheriff, and revenue/election laws.

**Attendees:** Sheriffs and Chief Deputies

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

RICHMOND	2/17/2003	2/21/2003
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# **INSTRUCTOR DEVELOPMENT**

**0774-01A0 FACILITATION TRANSITION 40 Hours**  
**Class Size: 10 Min. - 15 Max.**

This course is a follow-up to the DOCJT two-week instructor course. It will cover methodology and transition to facilitator style teaching rather than traditional lecture teaching.

- Attendees:** Any Rank
- Prerequisites:** Must be a certified KLEC instructor.
- Career Development Program:** Technical / Human
- Risk:** Low **Fitness Level:** Low

RICHMOND 4/14/2003 4/18/2003

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**0903-03C FIREARMS INSTRUCTORS 80 Hours**  
**Class Size: 15 Min. - 20 Max.**

This course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your department. It will include records keeping, weapons inspection, range preparation, and inspection prior to live firing. Courses for all weapons issued or authorized by an agency, including off-duty weapons, will be discussed. The ability to develop courses of fire for handguns and shotguns using advanced combat shooting techniques to include: proper use of cover, two-person team shooting, and comprehensive night fire exercises will be stressed.

- Attendees:** Any Rank
- Prerequisites:** None
- Career Development Program:** Technical / Human
- Risk:** High **Fitness Level:** Intermediate

**Note:** Students will be required to shoot a qualification course, at the expert level, with a handgun at the beginning of the course

RICHMOND 4/14/2003 4/25/2003  
RICHMOND 5/5/2003 5/16/2003  
RICHMOND 9/22/2003 10/3/2003

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1084-020

**LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT**

**80 Hours**

**Class Size: 10 Min. - 15 Max.**

This 80 hour course is designed to prepare law enforcement personnel to develop and conduct quality training programs. Upon successful completion of the course the student will be able to apply for certification as a KLEC Instructor. Curriculum includes instruction in principles of adult learning, determining training needs, preparation of course objectives, research methods, developing lesson plans, classroom management skills, and methods of evaluation. The student will prepare and present multiple lessons for peer review and instructor evaluation. A final 50-minute lesson plan and presentation will be required for successful completion of the course.

**Attendees:** Any Rank

**Prerequisites:** 1) Three years work experience in the criminal justice field.  
2) Basic computer skills.

**Career Development Program:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** Students must have a written recommendation by the agency head or training director. Recommendation must include a statement of the applying agency's intention to have course attendee become a law enforcement instructor upon successful completion of the course.

RICHMOND	1/20/2003	1/31/2003
RICHMOND	5/12/2003	5/23/2003
LOUISVILLE	9/8/2003	9/19/2003
RICHMOND	12/1/2003	12/12/2003

0906-03AC

**PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE**

**40 Hours**

**Class Size: 12 Min. - 25 Max.**

This 40 hour PPCT Defensive Tactics Instructor course is the first subject control system developed through tactical, legal, and medical research. Tactically, the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medial implications were proportional to the level of resistance.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** High **Fitness Level:** Intermediate

**Note:** Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth protection and groin protection.

RICHMOND	6/16/2003	6/20/2003
RICHMOND	10/13/2003	10/17/2003

**0727-010**

**LAW ENFORCEMENT DRIVING INSTRUCTOR**

**40 Hours**

**Class Size: 8 Min. - 12 Max.**

This course provides instruction in various phases of driver training and prepares the student to be able to develop driver training for his or her agency. Emphasis will be placed on areas relating to proper instructional techniques of driver training, developing courses, lesson plans and using research materials to expose the student to the most up-to-date driving techniques.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** High

**Fitness Level:** Intermediate

**THIS COURSE WILL BE TAUGHT ON AN AS NEEDED BASIS**

# INVESTIGATIONS

## **LAW ENFORCEMENT OFFICER INVESTIGATOR**

(200 Hours)

- **Basic Training Certificate**
- 80 Hour Basic Investigator
- 120 Hours investigative courses identified by the KLEC





**0783-02C**

**CHILD ABUSE INVESTIGATION**

**16 Hours**

**Class Size: 15 Min. - 28 Max.**

This course is designed to familiarize police officers with problems associated with investigating crimes of child abuse and molestation. Topics will include causes of abuse and neglect, child sexual abuse, child molestation, why some adults want sexual contact with children, and reasons why families do not report child abuse.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/11/2003	2/12/2003
NORTHERN KENTUCKY	5/20/2003	5/21/2003
PRESTONSBURG	7/22/2003	7/23/2003
PADUCAH	8/26/2003	8/27/2003

**0998-020**

**CHILD ABUSE INVESTIGATION II**

**16 Hours**

**Class Size: 15 Min. - 28 Max.**

This course is designed to familiarize police officers with the problems associated with interviewing children and some techniques to overcome them. Topics will include investigative strategies, talking with children, multidisciplinary teamwork, conducting child interviews, stress management for officers investigating child abuse and prevention.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/13/2003	2/14/2003
NORTHERN KENTUCKY	5/22/2003	5/23/2003
PRESTONSBURG	7/24/2003	7/25/2003
PADUCAH	8/28/2003	8/29/2003

**1062-030 CONTEMPORARY INVESTIGATIVE TECHNIQUES 16 Hours**  
**NEW COURSE Class Size: 15 Min. - 20 Max.**

This is a class designed to provide investigators and patrol officers responsible for criminal investigation, with knowledge and skills related to critical areas of interpreting and recording crime scenes. The class will include an introduction to DNA classification, an overview of Blood Spatter interpretation and analysis at a crime scene, and the proper use of Video Recording Equipment at a crime scene. The video portion of the class will include recommended types of equipment for police agencies to use, the most effective techniques for effectively recording a crime scene, and legal considerations that may impact the use of video recording equipment at a crime scene. A practical exercise will be incorporated in this class.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate **Fitness Level:** Intermediate

**Note:** It is recommended or encouraged that each student bring their agency video camera with them. For agencies that do not have equipment, DOCJT will provide video cameras for those students.

NORTHERN KENTUCKY	6/17/2003	6/18/2003
LOUISVILLE	6/24/2003	6/25/2003
RICHMOND	8/19/2003	8/20/2003
NORTHERN KENTUCKY	10/14/2003	10/15/2003
LOUISVILLE	11/4/2003	11/5/2003

**0800-01C CRIME SCENE INVESTIGATIONS 32 Hours**  
**Class Size: 15 Min. - 24 Max.**

This training course is specifically designed to meet the needs of patrol officers and investigators who respond to and investigate crime scenes. Emphasis is given to the processing of the scene in this highly practical course of police training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate **Fitness Level:** Intermediate

RICHMOND	3/4/2003	3/7/2003
LOUISVILLE	4/22/2003	4/25/2003
NORTHERN KENTUCKY	4/29/2003	5/2/2003
ASHLAND	6/3/2003	6/6/2003
LOUISVILLE	9/2/2003	9/5/2003
PADUCAH	9/9/2003	9/12/2003
PRESTONSBURG	10/21/2003	10/24/2003
RICHMOND	11/4/2003	11/7/2003

**0454-03AC**

**EXPLOSIVE INVESTIGATIONS (A.T.F.)**

**40 Hours**

**Class Size: 15 Min. - 30 Max.**

This specialized training program is designed to prepare investigating officers to meet bomb threats and to conduct actual bomb investigations. The course includes the nature of explosions, recognition of explosive materials, planning for the bomb incident, bomb threat and search techniques, use of improvised devices by narcotics violators, booby traps, post blast investigative techniques, and bomber/arsonist profiling.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** High

**Fitness Level:** Intermediate

PADUCAH

4/14/2003

4/18/2003

MOREHEAD

5/12/2003

5/16/2003

**0996-020**

**HOMICIDE INVESTIGATIVE TECHNIQUES**

**32 Hours**

**Class Size: 15 Min. - 24 Max.**

A thirty-two hour, intermediate level investigative course, designed to provide both investigators and experienced officers with information related to the proper investigative techniques that should be used in the investigation of homicides and other violent crimes. The course will begin with proper response methods and preliminary investigative approaches and will expand into the investigation of serial murder, behavior profiling, and cold case investigations. As part of this class, students will participate in a graded practical exercise.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

LOUISVILLE

4/8/2003

4/11/2003

RICHMOND

7/15/2003

7/18/2003

LOUISVILLE

9/30/2003

10/3/2003

RICHMOND

11/18/2003

11/21/2003

**0803-02C INTERVIEWS & INTERROGATIONS****32 Hours****Class Size: 15 Min. - 24 Max.**

This course has been specially developed to enhance law enforcement officers' skills in interviewing and interrogation. The course includes traditional methods of interviewing and interrogation, which are supplemented by kinesics, proximal, and persuasive techniques. Practicum's are emphasized and student teams will conduct a variety of interviews and interrogations.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Low

LOUISVILLE	1/21/2003	1/24/2003
RICHMOND	2/4/2003	2/7/2003
BOWLING GREEN	2/11/2003	2/14/2003
NORTHERN KENTUCKY	3/25/2003	3/28/2003
PADUCAH	5/6/2003	5/9/2003
NORTHERN KENTUCKY	5/13/2003	5/16/2003
OWENSBORO	7/15/2003	7/18/2003
RICHMOND	9/16/2003	9/19/2003
LOUISVILLE	10/28/2003	10/31/2003

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**0955-010 INTRODUCTION TO NARCOTICS****16 Hours****Class Size: 15 Min. - 28 Max.**

This course is designed to introduce officers to the area of narcotics. It will include types of narcotics, basic identification of drugs, field testing techniques, and investigative methods.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

OWENSBORO	4/24/2003	4/25/2003
NORTHERN KENTUCKY	7/8/2003	7/9/2003
ASHLAND	8/12/2003	8/13/2003
LOUISVILLE	8/21/2003	8/22/2003
PADUCAH	10/21/2003	10/22/2003
RICHMOND	11/18/2003	11/19/2003

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**0999-020 METHAMPHETAMINE UPDATE****16 Hours****Class Size: 15 Min. - 32 Max.**

This course is designed to address methamphetamine lab operations, investigations, and safety issues.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

LOUISVILLE	1/30/2003	1/31/2003
SOMERSET	4/10/2003	4/11/2003
NORTHERN KENTUCKY	7/10/2003	7/11/2003
ASHLAND	8/14/2003	8/15/2003
RICHMOND	11/20/2003	11/21/2003

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1001-020

**POLICE PHOTOGRAPHY**

**32 Hours**

**Class Size: 12 Min. - 15 Max.**

This course will provide an introduction to 35mm photography as it applies to law enforcement. Photographic terminology, equipment and techniques will be discussed. Course topics will include equipment selection, applications of various lenses, flash photography, light metering, legal considerations, and digital imaging. Discussions and practical exercises will include traffic crash, close-up, crime scene, and surveillance photography.

**Attendees:** Any officer who normally performs this activity or who is soon to be assigned to this activity.

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate **Fitness Level:** Low

- Note:** Equipment: Students must bring:
- a. 35mm single lens reflex camera body
  - b. normal lens (50mm)
  - c. close-up or macro lens
  - d. flash with sync cord
  - e. shutter-release cable
  - f. polarizing filter to fit the normal lens
  - g. tripod

- Students may bring:
- a. another camera body
  - b. other lenses
  - c. filters
  - d. digital camera

RICHMOND	7/8/2003	7/11/2003
BOWLING GREEN	9/23/2003	9/26/2003
NORTHERN KENTUCKY	9/30/2003	10/3/2003

1002-020

**RAPE AND SEXUAL ASSAULT**

**16 Hours**

**Class Size: 15 Min. - 30 Max.**

This course will focus on the rape and sexual assault investigation of adult victims. The course will include sex offender dynamics, suspect interviewing techniques, and suspect typology. The course will include information on the Sexual Assault Nurse Examiner (SANE) program and the Sexual Assault Response Team (SART), and victim trauma.

**Attendees:** Any rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low **Fitness Level:** Low

OWENSBORO	2/18/2003	2/19/2003
HOPKINSVILLE	3/13/2003	3/14/2003
RICHMOND	4/1/2003	4/2/2003
SOMERSET	4/8/2003	4/9/2003
NORTHERN KENTUCKY	7/15/2003	7/16/2003
PADUCAH	8/5/2003	8/6/2003
LOUISVILLE	12/4/2003	12/5/2003

**0792-02C**

**ROBBERY INVESTIGATION**

**16 Hours**

**Class Size: 15 Min. - 28 Max.**

This course has been developed and designed to meet the needs of patrol officers and investigators who have the responsibility of responding to, and investigating robberies. Emphasis is placed on the different types of robberies committed, typologies of robberies, silent alarm and robbery in progress response, first responder and preliminary investigation, follow-up investigation, pre-trial identification of the robbery suspect, and robbery prevention procedures.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	4/3/2003	4/4/2003
OWENSBORO	4/22/2003	4/23/2003
LOUISVILLE	6/26/2003	6/27/2003
NORTHERN KENTUCKY	7/17/2003	7/18/2003
PADUCAH	8/7/2003	8/8/2003
LOUISVILLE	11/6/2003	11/7/2003

**0808-02C**

**UNDERCOVER NARCOTICS**

**32 Hours**

**Class Size: 15 Min. - 30 Max.**

This course was specifically designed for suburban and rural police officers with narcotic responsibilities. The primary emphasis will be on the undercover officer and operations. Topics include development and control of informants, documentation, electronic surveillance and recording devices, case management, raid planning and a practical on surveillance techniques.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

RICHMOND	4/22/2003	4/25/2003
RICHMOND	10/28/2003	10/31/2003

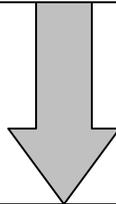


# PATROL

## INTERMEDIATE LAW ENFORCEMENT OFFICER

(160 Hours)

- **Basic Training Certificate**
- 60% (96 Hours) must be in technical skill development.
- 40% (64 Hours) must be in human skill development.



## ADVANCED LAW ENFORCEMENT OFFICER

- **Intermediate Law Enforcement Officer Certificate**
- 40% (64 Hours) must be in technical skill development
- 40% (64 Hours) must be in human skill development
- 20% (32 Hours) must be in conceptual skill development



1003-020

**CONDUCTING COMPLETE TRAFFIC STOPS**

**32 Hours**

**Class Size: 15 Min. - 24 Max.**

This course will discuss the relationship between traffic and criminal enforcement, learn specific techniques to detect criminal activity after the stop, and show officers how traffic enforcement is an effective strategy to reduce both crimes and crashes in a community. The course will also place an important emphasis on the professionalism of an officer when dealing with the public on a traffic stop.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

LOUISVILLE	4/15/2003	4/18/2003
RICHMOND	4/29/2003	5/2/2003
ASHLAND	5/6/2003	5/9/2003
BOWLING GREEN	6/17/2003	6/20/2003
LAGRANGE	6/24/2003	6/27/2003
LOUISVILLE	8/12/2003	8/15/2003
NORTHERN KENTUCKY	9/23/2003	9/26/2003
MIDDLESBORO	11/4/2003	11/7/2003

0801-02C

**DEFENSIVE DRIVING**

**32 Hours**

**Class Size: 15 Min. - 20 Max.**

This course is designed to upgrade the patrol officer's knowledge and skills in the operation of a police vehicle. Topics will include kinetic energy and dynamic force on vehicles, vehicle control, relevant legal information, and driving range practicum.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Attending officers must use their own official emergency vehicle in the course.

RICHMOND	6/3/2003	6/6/2003
RICHMOND	6/17/2003	6/20/2003
RICHMOND	8/5/2003	8/8/2003
RICHMOND	8/19/2003	8/22/2003



**0232-02C**

**FIELD TRAINING OFFICER I (FTO)**

**40 Hours**

**Class Size: 16 Min. - 20 Max.**

This course is specifically designed to provide the basic knowledge and skills necessary for an officer to perform as a field training officer within the agency. Essentially, the course includes the elements of an FTO program, a comprehensive training and evaluation process, ethics, and rules of self-discipline, with an emphasis on Community Oriented Policing. Practical exercises on the mechanics of field training procedures are included with the course.

**Attendees:** Class is limited to sworn officers who are assigned or will be immediately assigned to field training responsibilities.

**Prerequisites:** Possession of an approved Law Enforcement Basic Training certificate. Must be employed by a law enforcement agency with at least two full-time patrol officers.

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

RICHMOND	3/3/2003	3/7/2003
RICHMOND	4/21/2003	4/25/2003
RICHMOND	5/12/2003	5/16/2003
RICHMOND	6/9/2003	6/13/2003
RICHMOND	7/7/2003	7/11/2003

**0795-02C**

**FIELD TRAINING OFFICER II (FTO)**

**24 Hours**

**Class Size: 16 Min. - 20 Max.**

This course will provide information for managing and supervising a Field Training Officer Program. Included will be a presentation of the development and organization of an agency FTO program. "Trouble-shooting" a program, as well as information providing recent modifications and updates in the overall FTO program are also included.

**Attendees:** Sworn officers who are assigned to field training officer responsibilities.

**Prerequisites:** Successful completion of a Field Training Officer course (40 hours or more) is required.

**Career Development Program:** Technical / Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

RICHMOND	9/16/2003	9/18/2003
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1026-020

**LEGAL UPDATE: CONSTITUTIONAL PROCEDURE**

**24 Hours**

**Class Size: 15 Min. - 40 Max.**

This course provides an update of court cases regarding Fourth Amendment searches, seizures, stops, and frisks; and Fifth Amendment self-incrimination and due process evidentiary matters.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This is required training for officers who have been separated from law enforcement for more than one year, or officers from out-of-state who are seeking certification in Kentucky.

**Note:** This is required training for officers seeking SLEO certification.

**Note:** For certification, officers are also required to take LEGAL UPDATE: PENAL CODE.

RICHMOND	4/1/2003	4/3/2003
RICHMOND	6/10/2003	6/12/2003
LOUISVILLE	9/30/2003	10/2/2003
RICHMOND	12/16/2003	12/18/2003

0890-000

**LEGAL UPDATE: PENAL CODE**

**24 Hours**

**Class Size: 15 Min. - 40 Max.**

This course provides an update on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This is required training for officers who have been separated from law enforcement for more than one year, or officers from out-of-state who are seeking certification in Kentucky.

**Note:** This is required training for officers seeking SLEO certification.

**Note:** For certification, officers are also required to take LEGAL UPDATE: CONSTITUTIONAL PROCEDURE.

RICHMOND	3/18/2003	3/20/2003
RICHMOND	5/27/2003	5/29/2003
LOUISVILLE	9/2/2003	9/4/2003
RICHMOND	12/9/2003	12/11/2003



**2017-030 LESS-LETHAL RESPONSE TO LAW ENFORCEMENT 32 Hours**  
**NEW COURSE Class Size: 15 Min. - 28 Max.**

This course will introduce the use of less-lethal weapons for use by law enforcement in Kentucky. This course will review the range of less-lethal technology currently available to law enforcement agencies. This course will discuss the rationale for its use to reduce lethality in confrontations. The course will introduce the three major less-lethal systems: chemical, diversionary, and projectiles. Also included would be instruction on which scenarios would be the most appropriate for less-lethal response and which less-lethal response would be most appropriate in such situations. Issues such as crowd control and other less-lethal applications will be discussed.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** High

RICHMOND	3/11/2003	3/14/2003
LAGRANGE	4/22/2003	4/25/2003
MADISONVILLE	5/13/2003	5/16/2003
NORTHERN KENTUCKY	6/24/2003	6/27/2003
HAZARD	7/29/2003	8/1/2003
ELIZABETHTOWN	8/26/2003	8/29/2003
RICHMOND	10/14/2003	10/17/2003
LOUISVILLE	10/21/2003	10/24/2003

**0802-02C MARKSMANSHIP/FIREARMS BASIC REFRESHER 32 Hours**  
**Class Size: 15 Min. - 24 Max.**

This course is designed to improve basic handgun marksmanship skills and increase the student's familiarity with his or her handgun. Emphasis will be placed on marksmanship skills and weapons handling techniques such as drawing, loading, and re-loading. Students are required to pass a live fire qualification course and are graded on their ability to field strip, clean, lubricate, and reassemble their handgun.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** This is a 32-hour outdoor activity. Students should dress accordingly. Tattered jeans and shirts with off color slogans will not be permitted. Officers who attend this class are professionals, they should dress like professionals.

RICHMOND	3/25/2003	3/28/2003
RICHMOND	8/26/2003	8/29/2003

0898-030

**POLICE .223 CAL. PATROL RIFLE**

**40 Hours**

**Class Size: 15 Min. - 30 Max.**

This course is designed to provide training in the use of the .223 caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals and ballistics. Students will be required to pass a written test, a live fire qualification, and must demonstrate the ability to field strip, clean, lubricate, and reassemble their rifle.

**Attendees:** Any Rank

**Prerequisites:** This course is restricted to the .223 caliber (5.56mm) rifle. The officer must provide an agency-approved rifle. A letter for agency head signature will be included with the notification of admittance to the course.

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** Intermediate

RICHMOND	4/28/2003	5/2/2003
RICHMOND	6/23/2003	6/27/2003
RICHMOND	7/7/2003	7/11/2003
RICHMOND	10/6/2003	10/10/2003

2025-03A

**POLICE CYCLIST COURSE**

**40 Hours**

**NEW COURSE**

**Class Size: 10 Min. - 24 Max.**

This course provides instruction in the use of mountain bikes for law enforcement application. Instruction includes proper riding techniques, hazard recognition and avoidance, basic bicycle maintenance, firearms and practical exercises.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** High

**Note:** EQUIPMENT NEEDED: Police mountain bike - 21 speed or greater  
 Bicycle Helmet - ASNI, CPSC, CE or Snell approved  
 Eye Protection - ANSI approved, impact resistant  
 Bicycle Gloves  
 Bicycle Repair Parts - To include spare tubes, tube repair kit, replacement chain or extra chain links for repairs.  
 Duty belt and Weapon  
 Ammunition - 100 rounds, practice or duty ammo and proper caliber for the officer weapon

**Note:** EQUIPMENT RECOMMENDED: bicycle shorts, toe clips, rain gear, water bottle or hydration system

**Note:** Students may only be absent from classroom portions, maximum, 10% of classroom portion of class.

RICHMOND	6/9/2003	6/13/2003
RICHMOND	7/28/2003	8/1/2003

**0248-02C POLICE TACTICAL SHOTGUN****40 Hours****Class Size: 15 Min. - 20 Max.**

This course provides for the achievement of shotgun proficiency through practical exercises for officers who have patrol responsibilities and are authorized by their agencies to carry, or have access to, shotguns in the performance of their duty.

**Attendees:** Any Rank**Prerequisites:** The officer must have successfully completed an approved handgun firearms training course and provide the date and location of such training.**Career Development Program:** Technical**Risk:** High**Fitness Level:** Intermediate

**Note:** This is a 40 hour outdoor, day and night activity. Officers should dress accordingly. Tattered jeans and shirts with off color slogans will not be permitted. Officers attending this class are professionals and should dress like professionals.

RICHMOND	5/19/2003	5/23/2003
RICHMOND	6/16/2003	6/20/2003
RICHMOND	7/14/2003	7/18/2003
RICHMOND	10/13/2003	10/17/2003

**0804-02C PUBLIC AND POLICE SAFETY****32 Hours****Class Size: 15 Min. - 36 Max.**

This course has been developed to enhance patrol officers' skills in dealing with a variety of common enforcement activities. These activities include traffic stops, high risk stops, and building searches. Simunition guns will be used in controlled simulated training exercises to add a sense of realism. Information on other topics such as recognizing militia activities and updated information on youth gangs will be part of this class. Off duty responses by officers will also be discussed.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** High

**Note:** Equipment: Officers are required to bring belt, holster and handcuff case to class. It is recommended that officers also bring their bullet resistant vests for the simunition gun exercises.

LOUISVILLE	4/1/2003	4/4/2003
LOUISVILLE	5/6/2003	5/9/2003
MURRAY	6/10/2003	6/13/2003
HOPKINSVILLE	9/16/2003	9/19/2003
LOUISVILLE	10/7/2003	10/10/2003
OWENSBORO	10/28/2003	10/31/2003

**0946-01R PUBLIC AND POLICE SAFETY/ADVANCED 32 Hours**  
**Class Size: 15 Min. - 28 Max.**

This course will give officers "First Responders" information on a rapid response system to an immediate life-threatening situation. Depending upon the circumstances, the front-line officers must take immediate action to neutralize the incident and hopefully save innocent lives. Simunitions will be used in controlled simulated training exercises to add a sense of realism. Information on traffic stops of large vehicles will be included.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate **Fitness Level:** High

**Note:** Equipment: Officers are required to bring belt , holster and handcuff case to class. It is recommended that officers also bring their bullet resistant vest and appropriate clothing for the outdoor simunition exercises.

NORTHERN KENTUCKY	2/25/2003	2/28/2003
MIDDLESBORO	5/20/2003	5/23/2003
RICHMOND	7/8/2003	7/11/2003
RICHMOND	8/12/2003	8/15/2003

**0896-03C SCHOOL RESOURCE OFFICER 32 Hours**  
**Class Size: 15 Min. - 30 Max.**

This course is designed to meet the needs of officers who will be assigned as school resource officers in their communities. This course will cover such topics as education, legal authority of the School Resource Officer (SRO), counseling issues, gangs, crime prevention and prevention of school violence.

**Attendees:** Any officer who normally performs this activity or who is soon to be assigned to this activity.

**Prerequisites:** None

**Career Development Program:** Human

**Risk:** Low **Fitness Level:** Low

RICHMOND	6/24/2003	6/27/2003
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**0943-010 SCHOOL RESOURCE OFFICER (ADVANCED) 32 Hours**  
**Class Size: 15 Min. - 24 Max.**

This class is designed to meet the needs of officers who are assigned as school resource officers for their departments. This course will be a follow-up to the Basic School Resource Officer course. The course will cover topics of crisis management and will deal with the school administrators' side of the school resource officer program.

**Attendees:** Any officer who normally performs this activity or who is soon to be assigned to this activity.

**Prerequisites:** Basic School Resource Officer training.

**Career Development Program:** Human

**Risk:** Low **Fitness Level:** Low

RICHMOND	7/22/2003	7/25/2003
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**0901-03C SPANISH FOR LAW ENFORCEMENT****16 Hours****Class Size: 15 Min. - 24 Max.**

This Survival Spanish course is designed to acquaint law enforcement personnel with the rules of Spanish pronunciation, street slang expressions, traffic stop commands, and cultural information. The Spanish alphabet, numbers, months, days of the week, and basic interviewing techniques will be introduced.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	2/6/2003	2/7/2003
HOPKINSVILLE	3/11/2003	3/12/2003
RICHMOND	5/14/2003	5/15/2003
RICHMOND	6/26/2003	6/27/2003
NORTHERN KENTUCKY	7/10/2003	7/11/2003
NORTHERN KENTUCKY	8/26/2003	8/27/2003
LOUISVILLE	11/18/2003	11/19/2003

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**0962-010 SPANISH FOR LAW ENFORCEMENT II****16 Hours****Class Size: 15 Min. - 24 Max.**

In this course, officers are taught basic phrases and questions necessary to carry out specific law enforcement protocols. Discussion also covers cross-cultural issues pertinent to relationships between non-Hispanic officers and Hispanic community members.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** Spanish for Law Enforcement is not a prerequisite

NORTHERN KENTUCKY	3/4/2003	3/5/2003
LOUISVILLE	8/19/2003	8/20/2003
BOWLING GREEN	10/14/2003	10/15/2003
RICHMOND	11/11/2003	11/12/2003
LOUISVILLE	12/2/2003	12/3/2003
RICHMOND	12/10/2003	12/11/2003

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**1056-030 SPECIAL RESPONSE TEAM TACTICS**  
**NEW COURSE**

**80 Hours**

**Class Size: 16 Min. - 20 Max.**

The objective of this course is to provide tactical training for Special Response Teams and their members. The basic 80-hour course will prepare the officer mentally and physically to become a member of a tactical team.

Training will be provided in physical fitness and Ropes course to build teamwork and confidence in their abilities to perform the specialized training needed to be on a tactical team. The officer will be familiarized with different techniques and tactics to make entries into buildings using special weapons and tactics to complete a successful mission while concentrating on officer safety. The officer will be introduced to less lethal training and the use of chemical agents and distraction devices to subdue suspects when lethal force is not warranted. The officer will receive training on the range to be able to shoot using a gas mask and a ballistic shield and incorporate team movement during this time of instruction of the course. The officer will have to pass a written test and range qualifications to successfully complete the course.

**Attendees:** Any Rank

**Prerequisites:** The officer will be required to pass the P.O.P.S. exit standards for physical fitness on the first day of class. Firearms qualification will be given on the first day and the officer must score a minimum of 90% to participate in the course.

A letter from the agency head confirming assignment to a tactical team must accompany the registration of the officer. Officers should bring with them all clothing and equipment they would have during a tactical operation. The training is highly physical, therefore, those attending should be in good physical condition.

**Career Development Program:** Technical

**Risk:** High **Fitness Level:** High

**Note:** The training is structured for a minimum of three team members to a maximum of five team members to be more beneficial to promote the team concepts of training in the course.

RICHMOND	3/31/2003	4/11/2003
RICHMOND	6/2/2003	6/13/2003
RICHMOND	9/8/2003	9/19/2003
RICHMOND	11/3/2003	11/14/2003

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**2019-030  
NEW COURSE**

**TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW**

**32 Hours**

**Class Size: 15 Min. - 28 Max.**

This course is intended to provide patrol officers with information related to anti-terrorism. Much of the material will be directed towards pre-incident activities. Among subjects that will be taught are: threat and vulnerability assessments, identification of fraudulent documents, identifying domestic terrorist groups and their backgrounds, and manners in which to obtain, share, and collect information on possible terrorist activity.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	1/14/2003	1/17/2003
RICHMOND	2/18/2003	2/21/2003
NORTHERN KENTUCKY	3/11/2003	3/14/2003
NORTHERN KENTUCKY	4/1/2003	4/4/2003
HENDERSON	4/8/2003	4/11/2003
MAYSVILLE	4/15/2003	4/18/2003
MIDDLESBORO	4/29/2003	5/2/2003
RICHMOND	5/6/2003	5/9/2003
SOMERSET	5/13/2003	5/16/2003
ELIZABETHTOWN	5/20/2003	5/23/2003
PADUCAH	6/3/2003	6/6/2003
PIKEVILLE	6/24/2003	6/27/2003
LOUISVILLE	7/15/2003	7/18/2003
MURRAY	7/22/2003	7/25/2003
HOPKINSVILLE	7/29/2003	8/1/2003
RICHMOND	8/5/2003	8/8/2003
MADISONVILLE	8/19/2003	8/22/2003
ASHLAND	8/26/2003	8/29/2003
LOUISVILLE	8/26/2003	8/29/2003
HAZARD	9/16/2003	9/19/2003
RICHMOND	9/30/2003	10/3/2003
PRESTONSBURG	10/14/2003	10/17/2003
ASHLAND	11/4/2003	11/7/2003
OWENSBORO	11/4/2003	11/7/2003
BARDSTOWN	11/11/2003	11/14/2003
BOWLING GREEN	12/2/2003	12/5/2003
SHELBYVILLE	12/9/2003	12/12/2003

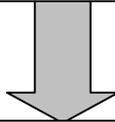
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# SUPERVISION/ MANAGEMENT

## LAW ENFORCEMENT SUPERVISOR

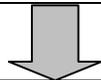
(160 Hours)

- **Basic Training Certificate**
- *Option A*- 40 Hour Supervisor's Course, and  
40 Hour Advanced Supervisor's Course, or
- *Option B*-Academy of Police Supervision, and  
40 Hours course in technical skill  
development, and
- 40 Hour course in conceptual skill  
development



## LAW ENFORCEMENT MANAGER

- **Basic Certificate**
- Criminal Justice Executive Development (or  
equivalent management course, eg. FBI NA,  
SPI AOC, Northwestern, PELC)



## LAW ENFORCEMENT EXECUTIVE

- Orientation for New Chiefs, or
- Mandatory Duties of the Sheriff, and
- *Option A*- 120 Hours of training in  
conceptual or human skill development, or
- *Option B*- Management Certificate plus 40  
Hours training in conceptual or human skill  
development.

**2015-030 ACADEMY OF POLICE SUPERVISION**  
**NEW COURSE**

**120 Hours**

**Class Size: 15 Min. - 20 Max.**

This course is designed to be the first course in supervision for officers who have been recently promoted or who are currently on the agency's promotion list. The students will be expected to participate in reading assignments, writing assignments, and scenario based exercises that are designed to enhance their ability to perform at the supervisor's level in their agency. Students can expect assignments that will require them to perform during hours outside the normal classroom times. Curriculum topics include:

- Managing Change
- Problem Solving / Decision Making
- Managing Diversity
- Monitoring Officer Performance
- Conflict Resolution
- Professional Image
- Legal Issues
- Critical Incidents
- Crime Analysis
- Role of the Supervisor
- Situational Leadership
- Interpersonal Communications
- Team Building Exercises
- Public Speaking
- Discipline Process
- Challenge Course

**Attendees:** Sergeants

**Prerequisites:** 1) Newly promoted supervisor or on current agency promotion list (those on promotion list need approval from their chief administrative officer).  
 2) Students should be capable of moderate physical activity.

**Career Development Program:** Technical / Human

**Risk:** Intermediate                      **Fitness Level:** Intermediate

**Note:** Students will be required to stay in the dormitory.

**Note:** Students will need to bring exercise clothing.

**Note:** Agency uniform will be required dress on certain dates.

RICHMOND	6/2/2003	6/20/2003
RICHMOND	8/4/2003	8/22/2003
RICHMOND	9/8/2003	9/26/2003
RICHMOND	10/6/2003	10/24/2003

**2000-030 COMMAND DECISIONS XXXIII - 2003**

**32 Hours**

**Class Size: 50 Min. - 100 Max.**

The specific curriculum for this executive level course will be developed during 2003. This course provides police chiefs and their top executives with state-of-the-art information related to administering and operating a law enforcement agency, as well as current legal updates.

**Attendees:** Police Chiefs, Sheriffs, or immediate highest rank (who also serves in capacity of Assistant Chief or Chief Deputy)

**Prerequisites:** None

**Career Development Program:** Human / Conceptual

**Risk:** Low                                      **Fitness Level:** Low

BARREN RIVER	10/7/2003	10/10/2003
RICHMOND	10/21/2003	10/24/2003
BARREN RIVER	10/28/2003	10/31/2003

**CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT PROGRAM**  
**Class V & VI are offered this year.**

**200 Hours**  
**Class Size: 15 Min. – 20 Max.**

See below for course/session number.

This program is structured for the small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. The law enforcement functional areas that will be addressed are: problem identification, analysis and solving, personnel administration, leadership, operations and fiscal management, and executive and environmental relationships. The program requires a high level of motivation, completion of projects related to their agency, and the commitment to complete the program. It is designed to expose the administrator and manager to a challenging and rewarding educational experience.

The course is five weeks in duration and will be taught in one-week modules once a month for five months. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for CJED program, which include professors from Eastern Kentucky University, have extensive backgrounds in the criminal justice profession.

\*Note: Applications for CJED Class VI must be received no later than June 30, 2003.

**Attendees:** Supervisor and Managers

**Prerequisites:** A sincere commitment to fully participate and complete the program from the individual, as well as the employing agency. Completion of a supervisor course or other leadership course is highly recommended and preferred, but not required. The Criminal Justice Executive Development Program Reviewing Committee will select all applicants.

**Career Development Program:** Human / Conceptual

**Risk:** Low

**Fitness Level:** Low

<b>Class V</b>	Session III	0965C-020	RICHMOND	1/13-17/2003
	Session IV	0965D-020	RICHMOND	2/10-14/2003
	Session V	0965E-020	RICHMOND	3/10-14/2003
<b>Class VI</b>	Session I	0965A-010	RICHMOND	11/3-7/2003
	Session II	0965B-010	RICHMOND	12/1-5/2003

0945-010

**CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS**

32 Hours

**Class Size: 15 Min. - 25 Max.**

In today's world, incidents from train wrecks to major crime scenes occur that require police departments, regardless of their size, to respond with a total commitment of departmental resources. Critical Incident Management for Supervisors and Managers is a 32-hour course designed for police supervisors and officials to manage these situations.

**Attendees:** Supervisor Level and Above

**Prerequisites:** Preferred but not required:  
First Line Supervisor Basic  
First Line Supervisor Advanced

**Career Development Program:** Technical / Conceptual

**Risk:** Low **Fitness Level:** Low

LOUISVILLE	2/25/2003	2/28/2003
MAYSVILLE	3/18/2003	3/21/2003
PADUCAH	4/15/2003	4/18/2003
RICHMOND	7/8/2003	7/11/2003
OWENSBORO	8/12/2003	8/15/2003
LOUISVILLE	10/14/2003	10/17/2003

0995-020

**EFFECTIVE POLICE PERSONNEL PRACTICES**

16 Hours

**Class Size: 15 Min. - 24 Max.**

Students will be provided with the most effective methods for applying personnel practices for law enforcement agencies. Among the topics that will be addressed are: improving the communication skills of supervisors, improving the performance of personnel, investigating and solving complaints against employees, applying performance data concerning employees to training, management and discipline, and addressing the marginal police employee.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Human / Conceptual

**Risk:** Low **Fitness Level:** Low

BOWLING GREEN	3/6/2003	3/7/2003
OWENSBORO	3/20/2003	3/21/2003
LOUISVILLE	5/29/2003	5/30/2003
PADUCAH	7/8/2003	7/9/2003
RICHMOND	9/25/2003	9/26/2003

**1029-020 ETHICS: EARLY WARNING SYSTEMS 16 Hours**  
**Class Size: 15 Min. - 30 Max.**

This course is designed to provide an ethical management model that addresses the needs for early warning systems in law enforcement agencies. Attention will be given to methods that can be used to identify and track problem employees and ways to ethically manage them within the organization.

**Attendees:** Police Chiefs, Sheriffs, and Senior Level Managers

**Prerequisites:** None

**Career Development Program:** Human / Conceptual

**Risk:** Low **Fitness Level:** Low

**Note:** Recommended as a companion course to Ethics: Force, Complaints, and Profiling.

LOUISVILLE	5/22/2003	5/23/2003
RICHMOND	11/13/2003	11/14/2003

**1030-020 ETHICS: FORCE, COMPLAINTS AND PROFILING 24 Hours**  
**Class Size: 15 Min. - 30 Max.**

This course is designed to focus on current critical topics in ethical management. It will provide the foundation of an ethical management model, relating to three major topic areas: Excessive Use of Force, Responding to Citizen Complaints, and Racial Profiling.

**Attendees:** Police Chiefs, Sheriffs, and Senior Level Managers

**Prerequisites:** None

**Career Development Program:** Human / Conceptual

**Risk:** Low **Fitness Level:** Low

**Note:** Recommended as a companion course to Ethics: Early Warning Systems

LOUISVILLE	5/19/2003	5/21/2003
RICHMOND	11/10/2003	11/12/2003

**0786-02C FIRST LINE SUPERVISION/ADVANCED 40 Hours**  
**Class Size: 15 Min. - 24 Max.**

This course is designed to be the second week of a two week First Line Supervisor's course. This course contains the following topics: public speaking, budgeting for small units, ethics, situational leadership, legal considerations, team building, managing change, conducting effective meetings and motivation. Attendees will be required to make a fifteen minute presentation to the class on some aspect of their police agency.

**Attendees:** First-line supervisors & officers anticipating promotion to the level of first-line supervisor.

**Prerequisites:** Attendees must have completed one of the following courses to be eligible for this course:  
 1) First-Line Supervision, or  
 2) First-Line Supervision, Basic

**Career Development Program:** Human / Conceptual

**Risk:** Low **Fitness Level:** Low

RICHMOND	2/3/2003	2/7/2003
RICHMOND	3/3/2003	3/7/2003
RICHMOND	7/14/2003	7/18/2003

**1000-020 GRANT WRITING FOR THE PRACTITIONER 16 Hours**  
**Class Size: 15 Min. - 24 Max.**

This course is intended for police officers and supervisors whose duties include writing and submitting grant proposals. It will provide basic tips leading to the successful submission of grant proposals. Officers will participate in interactive team exercises to review and critique a previously submitted proposal. Officers will be required to use funding agency guidelines to write grant proposal sections, will learn how to administer a grant after it is funded, and will learn what funding sources are available.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** It is recommended that officers and supervisors bring a calculator.

LOUISVILLE	2/17/2003	2/18/2003
RICHMOND	5/12/2003	5/13/2003
NORTHERN KENTUCKY	8/28/2003	8/29/2003

**0994-020 MANAGING INVESTIGATIVE UNITS 16 Hours**  
**Class Size: 15 Min. - 24 Max.**

This class will provide training and guidance in the area of managing and supervising an investigative unit. Among the topics that will be covered are criteria for selection of personnel, types of investigative units, budgeting, asset forfeiture, managing informants, staffing levels, case assignments, and the use of solvability factors. Information offered in this course would also benefit agencies that assign investigative follow up work to patrol officers.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Human / Conceptual

**Risk:** Low

**Fitness Level:** Low

BOWLING GREEN	3/4/2003	3/5/2003
OWENSBORO	3/18/2003	3/19/2003
LOUISVILLE	5/27/2003	5/28/2003
PADUCAH	7/10/2003	7/11/2003
RICHMOND	9/23/2003	9/24/2003

**0893-03C MEDIA RELATIONS FOR SUPERVISORS 16 Hours**  
**Class Size: 15 Min. - 24 Max.**

This course will provide officers and supervisors information on the following topics: defining the role of media in law enforcement activities; development of media policy for law enforcement agencies; successful interaction with television, radio, and print media; media releases and press conferences involving law enforcement activities.

**Attendees:** Officers and supervisors who have the responsibility of addressing inquiries from the news media.

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

LOUISVILLE	10/21/2003	10/22/2003
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**1063-030 MID LEVEL MANAGEMENT SKILLS****32 Hours****NEW COURSE****Class Size: 15 Min. - 25 Max.**

This course is intended to provide both first line supervisors and mid level managers with practical and essential information related to leadership, tactical decision-making, and obtaining maximum effort from employees. Among the subjects that will be taught are: the role of the leader in law enforcement, project management, contemporary policy issues, improving the performance of officers, civil disturbance planning, managing a tactical incident, supervising the FTO, and motivation and morale.

**Attendees:** Supervisors and Managers**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

ELIZABETHTOWN	2/18/2003	2/21/2003
LOUISVILLE	3/11/2003	3/14/2003
MADISONVILLE	4/1/2003	4/4/2003
BOWLING GREEN	5/13/2003	5/16/2003
RICHMOND	8/26/2003	8/29/2003
OWENSBORO	9/23/2003	9/26/2003
RICHMOND	10/7/2003	10/10/2003
NORTHERN KENTUCKY	11/18/2003	11/21/2003
NORTHERN KENTUCKY	12/9/2003	12/12/2003
LOUISVILLE	12/16/2003	12/19/2003

**0721-03C ORIENTATION FOR NEW POLICE CHIEFS****40 Hours****Class Size: 15 Min. - 30 Max.**

This course will address the concerns of a newly appointed Kentucky police chief. Topics will include Department of Criminal Justice Training and Kentucky Law Enforcement Council training requirements, an overview of Kentucky law enforcement agencies, writing policy and procedures, discipline, record keeping, budgeting, vicarious liability, media relations, and ethics.

**Attendees:** Newly appointed police chiefs, assistant chiefs, or soon to be appointed chiefs**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

RICHMOND	4/7/2003	4/11/2003
RICHMOND	9/8/2003	9/12/2003

1028-020

**SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT**

**16 Hours**

**Class Size: 15 Min. - 20 Max.**

Situational Leadership for Law Enforcement is designed specifically to address the needs of contemporary law enforcement agencies at all levels of government. This leadership effectiveness course requires concentrated time and effort to achieve two primary objectives.

- 1) To increase your understanding of how people are managed effectively, and the leadership strategies you can use to increase their productivity;
- 2) To develop specific skills that will assist you in matching your leadership style to the needs of your people.

**Attendees:** Supervisory level and above

**Prerequisites:** 1) Assignment as a First Line Supervisor, preferably a Field Training Sergeant or FTO: and  
2) Successful completion of First Line Supervision Basic.

**Career Development Program:** Human / Conceptual

**Risk:** Low **Fitness Level:** Low

**Note:** Course is certified by the Center for Leadership Studies, Inc., Escondido, California.

RICHMOND	11/13/2003	11/14/2003
RICHMOND	12/8/2003	12/9/2003

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# TRAFFIC

## **LAW ENFORCEMENT TRAFFIC OFFICER**

(200 Hours)

- **Basic Training Certificate**
- 80 Hour Basic Accident Investigator Course
- 120 Hours in Traffic Courses Identified by the KLEC

**BREATH TEST OPERATOR RECERTIFICATION****4 Hours**

Class Size: 15 Min. - 30 Max.

**Course Number: 0293M-02C** (The letter "M" in the course number designates the *morning session* 8:00 a.m to 12:00 noon)**Course Number: 0293A-02C** (The letter "A" in the course number designates the *afternoon session* 1:00 p.m. to 5:00 p.m.)

**Due to the increased volume in training, students will need to attend the training session for which they have been scheduled. Students will not be allowed to attend a session if they are not on the roster. Any scheduling changes will need to be made by Monday of the week prior to the scheduled class.**

Breath test operators are required to remain current in order to retain their certification. The recertification will cover recent legal information and a refresher of operator techniques for the breath-testing instrument used in the Commonwealth. The four-hour recertification course will consist of a demonstration of operator proficiency and a written examination covering the Intoxilyzer Model 5000.

**Attendees:** Any Rank**Prerequisites:** Must be a certified breath test operator**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
RICHMOND	8-12	1-5	1/20/2003
RICHMOND	8-12	1-5	1/21/2003
RICHMOND	8-12	1-5	1/22/2003
RICHMOND	8-12	1-5	1/23/2003
RICHMOND	8-12	1-5	1/24/2003
RICHMOND	8-12	1-5	1/27/2003
RICHMOND	8-12	1-5	1/28/2003
RICHMOND	8-12	1-5	1/29/2003
RICHMOND	8-12	1-5	1/30/2003
RICHMOND	8-12	1-5	1/31/2003
RICHMOND	8-12	1-5	2/3/2003
RICHMOND	8-12	1-5	2/4/2003
RICHMOND	8-12	1-5	2/5/2003
RICHMOND	8-12	1-5	2/6/2003
RICHMOND	8-12	1-5	2/7/2003
OWENSBORO	8-12	1-5	4/7/2003
OWENSBORO	8-12	1-5	4/8/2003
OWENSBORO	8-12	1-5	4/9/2003
OWENSBORO	8-12	1-5	4/10/2003
OWENSBORO	8-12	1-5	4/11/2003

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
MADISONVILLE	8-12	1-5	4/28/2003
MADISONVILLE	8-12	1-5	4/29/2003
MADISONVILLE	8-12	1-5	4/30/2003
MADISONVILLE	8-12	1-5	5/1/2003
MADISONVILLE	8-12	1-5	5/2/2003
ELIZABETHTOWN	8-12	1-5	5/5/2003
ELIZABETHTOWN	8-12	1-5	5/6/2003
ELIZABETHTOWN	8-12	1-5	5/7/2003
ELIZABETHTOWN	8-12	1-5	5/8/2003
ELIZABETHTOWN	8-12	1-5	5/9/2003
RICHMOND	8-12	1-5	6/2/2003
ASHLAND	8-12	1-5	7/7/2003
ASHLAND	8-12	1-5	7/8/2003
ASHLAND	8-12	1-5	7/9/2003
ASHLAND	8-12	1-5	7/10/2003
ASHLAND	8-12	1-5	7/11/2003
SOMERSET	8-12	1-5	9/8/2003
SOMERSET	8-12	1-5	9/9/2003
SOMERSET	8-12	1-5	9/10/2003
SOMERSET	8-12	1-5	9/11/2003
SOMERSET	8-12	1-5	9/12/2003
RICHMOND	8-12	1-5	10/20/2003

**0472-03C**

**BASIC BREATH TEST OPERATOR**

**40 Hours**

**Class Size: 15 Min. - 20 Max.**

The operator's ability to operate a fair and proper breath test and develop articulation skills for courtroom testimony is the goal of the training course. The course consists of 40 hours of concentrated instruction in the operation of the Intoxilyzer Model 5000. The information is disseminated through the use of both lecture/forum and practical or "hands on" training devices. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	6/9/2003	6/13/2003
RICHMOND	8/18/2003	8/22/2003
RICHMOND	10/6/2003	10/10/2003
RICHMOND	12/15/2003	12/19/2003

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**1007-020**

**DUI/STANDARDIZED FIELD SOBRIETY TEST**

**40 Hours**

**Class Size: 15 Min. - 20 Max.**

The course includes classroom and "hands on" contemporary techniques such as horizontal gaze nystagmus and an overview of Driving Under the Influence of Drugs (DUID). The goal of the course is to ensure a successful prosecution of a DUI case. Officers will be taught articulation skills, as well as the collection of evidence.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	3/3/2003	3/7/2003
RICHMOND	7/28/2003	8/1/2003
RICHMOND	9/15/2003	9/19/2003
RICHMOND	11/17/2003	11/21/2003

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1044-020

**DUI/SFST UPDATE**

**8 Hours**

**Class Size: 15 Min. - 20 Max.**

This course provides the student an update of recent changes in the National Highway Traffic Safety Administration approved training and research, as well as updates concerning recent court decisions and legislation relevant to DUI/SFST's. Additionally, students will be given an opportunity to refresh their skills in the administration of the SFST's. This course is not recertification training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Should have completed the DUI/SFST training, either the 28-hour Basic Training course or the 40-hour Professional Development course.

RICHMOND	1/13/2003
NEWPORT	2/17/2003
MADISONVILLE	3/10/2003
HAZARD	4/14/2003
ASHLAND	5/19/2003

0805-02C

**POLICE RADAR OPERATOR**

**59 Hours**

**Class Size: 12 Min. - 15 Max.**

This course is intended for police officers who utilize radar speed detection devices to enforce highway speed laws and detect violators. Formal classroom instruction is provided on the history and theory of radar, the laws of precedent, as well as information on stationary and moving radar, radar detectors and jamming devices. The officer will learn to gauge visual range make speed determinations, and prepare cases for moot court. Classroom training is supplemented by the practical application of radar on the street during a radar internship.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Equipment: Officers attending this course must provide their own radar units and vehicles

NORTHERN KENTUCKY	3/4/2003	3/7/2003
LOUISVILLE	3/25/2003	3/28/2003
RICHMOND	11/11/2003	11/14/2003
LOUISVILLE	11/18/2003	11/21/2003

2020-02C

**RADAR RECERTIFICATION**

**4 Hours**

**Class Size: 15 Min. - 35 Max.**

This instructional period satisfies the 36-months retraining requirement.

**Attendees:** Certified radar operators and instructors

**Prerequisites:** Police Radar Instructor or Police Radar Operator course.

**Career Development Program:** Technical

**Risk:** Low

**Fitness Level:** Low

LOUISVILLE	2/25/2003
NORTHERN KENTUCKY	2/26/2003
RICHMOND	2/27/2003

**0806-02C RAILROAD GRADE CROSSING COLLISION INVESTIGATION 32 Hours**

**Class Size: 15 Min. - 24 Max.**

This course is designed to acquaint the student with the various types of railroad grade crossing collisions, techniques of investigation, railroad personnel safety, equipment and elements involved in a collision.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Low **Fitness Level:** Low

LOUISVILLE 5/13/2003 5/16/2003

**0963-01A STANDARDIZED CHILD PASSENGER SAFETY TRAINING (NHTSA) 32 Hours**

**Class Size: 15 Min. - 20 Max.**

Successful completion of this course will achieve the requirements for certification as a Child Passenger Safety (CPS) Technician. The National Highway Traffic Safety Administration (NHTSA) of the U.S. Department of Transportation, has developed the course for which the American Automobile Association (AAA) is the certifying agency. Topics covered include relevant federal legislation and safety standards, crash dynamics, vehicle occupant protection systems, selection and use of child restraint systems, correct installation of child restraints, misuse and compatibility issues, organization and coordination of a child seat checkup event, and ethical consideration related to child passenger safety. Teaching strategies include lecture, hands on practice, and group discussion. Successful completion is determined by written and performance examinations. This course includes the installation of child restraints and should be considered physically demanding.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Program:** Technical / Human

**Risk:** Intermediate **Fitness Level:** Intermediate

RICHMOND 3/25/2003 3/28/2003  
RICHMOND 10/14/2003 10/17/2003

**1099-030 VEHICLE COLLISION INVESTIGATIONS - LEVEL I 80 Hours**

**Class Size: 15 Min. - 25 Max.**

This course is designed for law enforcement officers who investigate traffic crashes as a part of their primary duties. The information contained in this course goes far beyond driver interviews and report preparation. Topics will cover traffic crash investigation from arrival at the scene to courtroom presentation. Students will learn proper procedures for taking measurements, constructing scale diagrams, identifying physical evidence, and photographing a crash scene. In addition, the student will learn to apply basic principles of physics and mathematical equations to calculate drag factor and to estimate vehicle speeds based on skid marks and scuff marks. This course is the first in a series and prepares the student to take advanced traffic crash investigation courses.

**Attendees:** Any officer who normally performs this activity or who is soon to be assigned to this activity

**Prerequisites:** None

**Career Development Program:** Technical

**Risk:** Intermediate **Fitness Level:** Low

RICHMOND 4/28/2003 5/9/2003  
LOUISVILLE 6/2/2003 6/13/2003

2023-030

**VEHICLE COLLISION INVESTIGATIONS - LEVEL II**

80 Hours

**Class Size: 15 Min. - 25 Max.**

This course will provide the student the training necessary to complete a technical accident investigation. At this level of training, the student will be able to recognize, interpret, and prepare physical evidence for further use in the reconstruction of the accident. Upon completion of this course, the student will be able to explain and demonstrate competence in the following topics: examination of vehicle lamps, formulas for speed estimates from various sources, review of physical evidence, study of vehicle dynamics, Newton's Laws of motion, basic physics and mathematical concepts, study of the relationship of time, distance, and motion, advanced uses of photography, video recording and computer imaging for recording of evidence and presentation in court, proper use of geometry and trigonometry in accident investigation, airborne equations and their use, and conservation of linear momentum and its correct use.

**Attendees:** Any officer who normally performs this activity or who is soon to be assigned to this activity

**Prerequisites:** Accident Investigation I and Accident Investigation II, or At Scene Traffic Accident Investigation (IPTM).

**Career Development Program:** Technical / Conceptual

**Risk:** Intermediate

**Fitness Level:** Low

RICHMOND  
RICHMOND

2/10/2003  
9/15/2003

2/21/2003  
9/26/2003

2024-030

**VEHICLE COLLISION INVESTIGATIONS - LEVEL III**

80 Hours

**Class Size: 15 Min. - 25 Max.**

This course is designed to enable a well-trained police officer to become qualified as an expert and give expert testimony in a court of law relative to the causation factors in motor vehicle traffic accidents. A student who successfully completes this course will have the knowledge to be able to give expert testimony in the causation of motor vehicle accidents.

This course includes extensive project work and controlled vehicle experiments to give the student first-hand experience in proving specific equations are accurate.

Topics include:

Derivation and Origin of the Commonly Used Speed Formulas.

Speed of Vehicles at Impact, Using Conservation of Linear Momentum.

Behavior of Vehicles in a Collision, Using Newton's Law of Motion.

The Effect of Weight Shift in Braking, Involving Large Trucks and Buses.

A Complex Study of Time/Distance/Motion as it Relates to Objects in Crashes.

The Effects of Computer or Anti-Skid Braking Systems in Stopping Distances and Braking Actions.

The Determination of Direction of Travel, Initial Contact, Separation, and Paths of Travel Following a Collision.

**Attendees:** Any Rank

**Prerequisites:** Advanced Accident Investigation Course or equivalent.

**Career Development Program:** Technical / Conceptual

**Risk:** Intermediate

**Fitness Level:** Low

RICHMOND

10/13/2003

10/24/2003

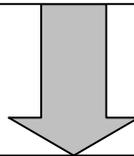


# TELECOMMUNICATIONS

## COMMUNICATIONS OFFICER

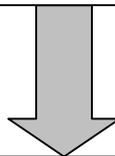
### **BASIC- (80 Hours)**

- Basic Telecommunications- 40 Hours
  - Emergency Medical Dispatch- 24 Hours
  - Critical Incidents- 8 Hours
  - Family Violence- 8 Hours
- Or
- Telecommunications Academy



### **INTERMEDIATE- (128 Hours)**

- **Basic**
- Customer Service- 8 Hours
- Developing High Performance Teams- 8 Hours
- Cultural Diversity-16 Hours
- EMD Advanced- 16 Hours



### **ADVANCED- (184 Hours)**

- **Intermediate**
- Communications Training Officer- 40 Hours (*Listed in Communications Supervisor/Manager Section*)
- Ethics- 8 Hours
- Elective Telecommunications Course-8 Hours (KLEC Approved)

**TELECOMMUNICATIONS BASIC**

**102D-02R**

**TELECOMMUNICATIONS ACADEMY**

**160 Hours**

**Class Size: 15 Min. - 28 Max.**

The Telecommunications Academy course consists of 160 hours of instruction over a four-week period. The course is designed for new telecommunicators working at agencies with a LINK terminal and will be segmented into various training sections that include Basic Telecommunications, Critical Incidents, Spanish for the Telecommunicator, CPR, Emergency Medical Dispatch, and LINK/NCIC.

Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements for Basic Telecommunications and LINK/NCIC.

**Attendees:** Designed for Recruit Telecommunicators

**Prerequisites:** None

**Career Development Program:** This course is a core course for the Basic level in Communications Officer Professional Development.

**Risk:** Low

**Fitness Level:** Low

**Note:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communication, on a full time basis, to successfully complete 40 hours of basic training within twelve months of employment and 8 hours of in-service training each calendar year. Part-time trainees attending the academy will pay for meals and housing.

**Note:** This course is designed for agency personnel having full access to LINK/NCIC databases. This training (or the stand alone Basic CJIS) is required within six months of employment. Successful completion certifies the operator until the region in which the operator is currently employed is due for recertification.

RICHMOND	1/6/2003	1/31/2003
RICHMOND	3/10/2003	4/4/2003
RICHMOND	4/28/2003	5/23/2003
RICHMOND	7/14/2003	8/8/2003
RICHMOND	9/22/2003	10/17/2003

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**TELECOMMUNICATIONS BASIC**

**043D-02R**

**EMERGENCY MEDICAL DISPATCH**

**24 Hours**

**Class Size: 15 Min. - 28 Max.**

Attending telecommunicators will receive specialized Emergency Medical Dispatch/Crisis Communications training. This training will enable telecommunicators to provide approved emergency medical information to citizens and responders.

Telecommunicators will learn: proven techniques in breaking hysteria thresholds, handling multiple calls, specific pre-arrival medical instructions, liability and legal issues, and other methods to allow responders to arrive prepared.

**Attendees:** Any rank of Telecommunicator

**Prerequisites:** Successful completion of Basic Telecommunications. Proof of current CPR certification is required on the first day of class.

**Career Development Program:** This course is a core course for the Basic level in Communications Officer Professional Development.

**Risk:** Low

**Fitness Level:** Low

**Note:** Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunicators.

**Note:** KRS 15.530-15.590 requires any full time sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full-time basis to successfully complete 40 hours of basic training within twelve months of employment and 8 hours in-service training each calendar year thereafter.

RICHMOND	2/24/2003	2/26/2003
RICHMOND	4/21/2003	4/23/2003
RICHMOND	9/15/2003	9/17/2003
RICHMOND	11/17/2003	11/19/2003

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**TELECOMMUNICATIONS BASIC**

**027D-01R2**

**TELECOMMUNICATIONS (BASIC)**

**40 Hours**

**Class Size: 15 Min. - 28 Max.**

The course is specifically designed for telecommunicators who dispatch law enforcement and emergency response units by means of radio communications. Emphasis is placed on telephone techniques and radio broadcast procedures in the interest of handling emergency calls for service. Extensive time is devoted to simulated exercises using the telephone and the radio in order to prepare the telecommunicator for the tasks required to be performed.

**Attendees:** Designed for Recruit Telecommunicator

**Prerequisites:** None

**Career Development Program:** This course is a core course for the Basic level in Communications Officer Professional Development.

**Risk:** Low

**Fitness Level:** Low

**Note:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis, to successfully complete 40 hours for basic training within twelve months of employment and 8 hours of in-service training each calendar year thereafter.

RICHMOND	2/10/2003	2/14/2003
RICHMOND	4/7/2003	4/11/2003
RICHMOND	6/2/2003	6/6/2003
RICHMOND	8/18/2003	8/22/2003
RICHMOND	9/8/2003	9/12/2003
RICHMOND	11/10/2003	11/14/2003
RICHMOND	12/1/2003	12/5/2003

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**TELECOMMUNICATIONS IN-SERVICE**

**082D-01R**

**MEDICAL NEEDS CALLERS**

**8 Hours**

**Class Size: 15 Min. - 30 Max.**

This course will provide information to enhance the skills of the experienced emergency medical dispatcher. Practical exercise time will allow the emergency medical dispatcher to improve caller interview skills and the handling of medical calls requiring pre-arrival instruction.

This course will utilize the Powerphone Dispatcher's Medical Desk Reference Manual Fourth Edition. This new edition has all new 2000 guideline standards and recommendations of the American Heart Association (AHA), and the American Society for Testing and Materials (ASTM). The information in this fourth edition is necessary for dispatch centers to remain compliant with standards set by the ASTM and the Department of Transportation (DOT).

**Attendees:** Certified Telecommunicators

**Prerequisites:**

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/18/2003
SHELBYVILLE	3/5/2003
LAKE BARKLEY	4/10/2003
ALEXANDRIA	4/16/2003
BARREN RIVER	5/7/2003
JENNY WILEY	10/29/2003
KENTUCKY DAM VILLAGE	11/6/2003

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**084D-010**

**SPANISH FOR THE TELECOMMUNICATOR**

**8 Hours**

**Class Size: 15 Min. - 30 Max.**

This unit of instruction will address one of the most critical needs of today's telecommunicator. The course will provide basic Spanish translations for questions and answers the telecommunicator might encounter.

**Attendees:** Certified Telecommunicators

**Prerequisites:** None

**Risk:** Low

**Fitness Level:** Low

RICHMOND	6/11/2003
ERLANGER	7/23/2003
LAGRANGE	8/28/2003

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## TELECOMMUNICATIONS IN-SERVICE

100D-020

TEAMBUILDING

8 Hours

Class Size: 15 Min. - 30 Max.

This course focuses on the special problems and challenges facing telecommunicators as they strive to work as a team both in the communications center and with public safety responders.

**Attendees:** Certified Telecommunicators

**Prerequisites:** None

**Career Development Program:** This course is a core course for the Intermediate level in Communications Officer Professional Development

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/17/2003
SHELBYVILLE	3/3/2003
SHELBYVILLE	3/4/2003
LAKE BARKLEY	4/7/2003
LAKE BARKLEY	4/8/2003
LAKE BARKLEY	4/9/2003
ALEXANDRIA	4/14/2003
ALEXANDRIA	4/15/2003
BARREN RIVER	5/5/2003
BARREN RIVER	5/6/2003
ASHLAND	6/2/2003
ASHLAND	6/3/2003
ERLANGER	7/21/2003
ERLANGER	7/22/2003
LAGRANGE	8/25/2003
LAGRANGE	8/26/2003
LAGRANGE	8/27/2003
OWENSBORO	10/20/2003
OWENSBORO	10/21/2003
JENNY WILEY	10/27/2003
JENNY WILEY	10/28/2003
KENTUCKY DAM VILLAGE	11/3/2003
KENTUCKY DAM VILLAGE	11/4/2003
RICHMOND	12/10/2003

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109D-030

TELECOMMUNICATOR'S RESPONSE TO ACTS OF  
TERRORISM

8 Hours

NEW COURSE

Class Size: 15 Min. - 30 Max.

This course will provide information for calltakers and telecommunicators about domestic terrorism. Included will be information on different terrorist organizations and their agendas, types of terrorism calls, and types of information that should be gathered during a terrorism call.

**Attendees:** Certified Telecommunicators

**Prerequisites:** None

**Risk:** Low

**Fitness Level:** Low

RICHMOND	2/27/2003
ALEXANDRIA	4/17/2003
RICHMOND	9/19/2003
KENTUCKY DAM VILLAGE	11/5/2003

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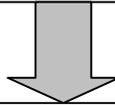


# TELECOMMUNICATIONS

## COMMUNICATIONS SUPERVISOR/MANAGER

### **SUPERVISOR- (136 Hours)**

- **Basic**
- Basic Supervision- 40 Hours
- Elective Supervision Course- 16 Hours (KLEC Approved)



### **MANAGER/DIRECTOR- (216 Hours)**

- **Supervisor**
- Telecommunications Manager-40 Hours
- Elective Supervisory/Manager Course- 40 Hours (KLEC Approved)

**101D-020 COMMUNICATIONS TRAINING OFFICER (CTO) 40 Hours**  
**Class Size: 12 Min. - 15 Max.**

This course is designed to provide the basic knowledge and skills necessary for a telecommunications officer to perform as a communications training officer within their agency. The course includes: the elements of a CTO program, a comprehensive training and evaluation process, ethics and rules of self-discipline, and practical exercises on the mechanics of communications training procedure.

- Attendees:** Certified Telecommunications Trainers or soon to be Trainers  
**Prerequisites:** Successful completion of Basic Telecommunications  
**Career Development Program:** This course is a core course for the Advanced or Supervisor/Manager level in Communications Officer Professional Development

**Risk:** Low **Fitness Level:** Low

**Note:** This course will satisfy the telecommunications in-service requirement for the year.

**Note:** Enrollment in this class is restricted to certified telecommunications serving in a supervisory or training capacity.

RICHMOND	4/14/2003	4/18/2003
RICHMOND	9/29/2003	10/3/2003

**111D-030 EFFECTIVE TELECOMMUNICATIONS SUPERVISOR 16 Hours**  
**Class Size: 15 Min. - 75 Max.**

The specific curriculum for this supervisory level conference will be developed during 2003. This conference provides supervisors and managers with information related to administering and operating a communications center.

- Attendees:** Certified Telecommunications Supervisors or soon to be Supervisors  
**Prerequisites:** Certified Telecommunicator

**Risk:** Low **Fitness Level:** Low

**Note:** Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunications.

BARREN RIVER	5/8/2003	5/9/2003
JENNY WILEY	10/30/2003	10/31/2003

**114D-030 TELECOMMUNICATIONS SUPERVISION BASIC 40 Hours**  
**NEW COURSE Class Size: 10 Min. - 15 Max.**

This course is designed to be the first course in supervision for Telecommunicators anticipating promotion or newly promoted supervisors. This course contains the following topics: role of the first-line supervisor, managing a diverse workforce, leadership, effective written communications, legal considerations for the first-line supervisor, monitoring employee performance, and dealing with conflict.

- Attendees:** Certified Telecommunications Supervisors or soon to be Supervisor  
**Prerequisites:** Certified Telecommunicator  
**Career Development Program:** This is a core course for the Supervisor/Manager level in the Communications Officer Professional Development

**Risk:** Low **Fitness Level:** Low

RICHMOND	4/28/2003	5/2/2003
RICHMOND	11/10/2003	11/14/2003

# TELECOMMUNICATIONS

## CJIS

### LINK RECERTIFICATION REGIONS BY COUNTY

#### REGION 1 YEAR 2003

Ballard	Fayette	Lawrence	Morgan
Bath	Fleming	Lewis	Muhlenberg
Boyd	Floyd	Livingston	Nicholas
Breathitt	Fulton	Lyon	Ohio
Caldwell	Garrard	McCracken	Oldham
Calloway	Graves	McLean	Pike
Carlisle	Greenup	Madison	Powell
Carter	Hancock	Magoffin	Rowan
Christian	Henderson	Marshall	Todd
Clark	Hickman	Martin	Trigg
Crittenden	Hopkins	Mason	Trimble
Daviess	Jefferson	Menifee	Union
Elliott	Jessamine	Mercer	Webster
Estill	Johnson	Montgomery	Wolfe

#### REGION 2 YEAR 2004

Adair	Clinton	Knox	Pendleton
Allen	Cumberland	Larue	Perry
Anderson	Edmonson	Laurel	Pulaski
Barren	Franklin	Lee	Rockcastle
Bell	Gallatin	Leslie	Robertson
Boone	Grant	Letcher	Russell
Boyle	Grayson	Lincoln	Scott
Bourbon	Green	Logan	Shelby
Bracken	Hardin	McCreary	Simpson
Breckinridge	Harlan	Marion	Spencer
Bullitt	Harrison	Meade	Taylor
Butler	Hart	Metcalfe	Warren
Campbell	Henry	Monroe	Washington
Carroll	Jackson	Nelson	Wayne
Casey	Kenton	Owen	Whitley
Clay	Knott	Owsley	Woodford

071D-99R3

**CJIS FULL ACCESS**

**44 Hours**

**Class Size: 15 Min. - 28 Max.**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training, using "intelligent" computers at work stations in our training center, will include complete system access into all data base files with extensive practical exercises.

**Attendees:** Personnel of those agencies having Full Access terminals

**Prerequisites:** Certified CJIS Operator

**Risk:** Low

**Fitness Level:** Low

**Note:** This training is required within six months of the employment for all persons who access the NCIC database.

**Note:** Successful completion certifies the operator until the region in which the operator is currently employed is due for recertification

**Note:** This course is designed for agency personnel having full access to LINK-NCIC data bases.

RICHMOND	2/17/2003	2/21/2003
RICHMOND	4/21/2003	4/25/2003
RICHMOND	6/9/2003	6/13/2003
RICHMOND	8/25/2003	8/29/2003
RICHMOND	9/15/2003	9/19/2003
RICHMOND	10/20/2003	10/24/2003
RICHMOND	11/17/2003	11/21/2003

072D-99R2

**CJIS INQUIRY ONLY**

**20 Hours**

**Class Size: 15 Min. - 28 Max.**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training, using "intelligent" computers at work stations in our training center, will include complete system access into all data base files, with extensive practical exercises.

**Attendees:** Personnel of those agencies having Inquiry Only access

**Prerequisites:** Certified CJIS Operator

**Risk:** Low

**Fitness Level:** Low

**Note:** This training is required within six months of employment for all persons who access the NCIC data base.

**Note:** Successful completion certifies the operator until the region in which the operator is currently employed is due for re-certification.

**Note:** This course is designed for agency personnel having inquiry only access to LINK-NCIC data bases.

RICHMOND	3/10/2003	3/12/2003
RICHMOND	6/16/2003	6/18/2003
RICHMOND	8/11/2003	8/13/2003
RICHMOND	10/27/2003	10/29/2003

094D-010

**CJIS MOBILE DATA TERMINAL ACCESS**

**8 Hours**

**Class Size: 15 Min. - 35 Max.**

This course is designed for agency personnel having mobile data terminals in order to access Criminal Justice Information Systems. This course will provide instruction on how to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training will include the use of a mobile data terminal, when available, with some practical exercises.

**Attendees:** Police Officers having access through MDT's

**Prerequisites:** None

**Risk:** Low

**Fitness Level:** Low

**Note:** This training is required within six months of employment for all who access the NCIC through the use of a mobile data terminal.

**Note:** Successful completion certifies the operator until the region in which the operator is currently employed is due for re-certification.

**Note:** This course is designed for agency personnel operating mobile data terminals.

RICHMOND

4/8/2003

RICHMOND

11/11/2003

070D-02R

**ADVANCED CJIS/TAC**

**40 Hours**

**Class Size: 10 Min. - 14 Max.**

This course is designed to provide the experienced LINK operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). This course includes an optional tour of the control Terminal Agency in Frankfort. Enrollment is restricted to certified LINK operators, and is recommended for TACS, Assistant TACS and those operators who may be assigned TAC duties in the future.

**Attendees:** Terminal Agency Coordinators and other supervisory personnel

**Prerequisites:** Successful completion of CJIS Basic Course

**Risk:** Low

**Fitness Level:** Low

**Note:** This course will not satisfy the LINK in-service requirement.

RICHMOND

6/23/2003

6/27/2003

112D-030

**CRIMINAL JUSTICE INFORMATION SYSTEMS  
IN-SERVICE VIII (FULL ACCESS)**

**8 Hours  
Class Size: 15 Min. – 30 Max.**

This training course is designed for previously certified LINK System personnel who have FULL ACCESS into LINK and NCIC data base file. Information will be presented relating to effective utilization of the Law Information Network of Kentucky System.

**Attendees:** Certified Full Access Operators

**Prerequisites:** Successful completion of Basic CJIS Course

**Risk:** Low

**Fitness Level:** Low

**Note:** Successful completion of the training course will re-certify the operator for a two-year period if the operator remains at the same agency. If the operator transfers to another region, then re-certification will become the same as the region where employed.

This course does not satisfy the in-service training requirement for a telecommunicator; refer to the Telecommunications In-Service training course and class schedule.

See the listing LINK RE-CERTIFICATION REGIONS BY COUNTY which is found in this section for details concerning your region and training/ expiration dates.

**REGION 1**

RICHMOND	2/3/2003	SHELBYVILLE	5/19/2003
RICHMOND	2/4/2003	SHELBYVILLE	5/20/2003
LEXINGTON	2/24/2003	LOUISVILLE	7/7/2003
LEXINGTON	2/25/2003	LOUISVILLE	7/8/2003
PENNYRILE	3/4/2003	HENDERSON	7/28/2003
PENNYRILE	3/5/2003	HENDERSON	7/29/2003
JENNY WILEY SRP	3/24/2003	HENDERSON	7/30/2003
JENNY WILEY SRP	3/25/2003	RICHMOND	8/13/2003
JENNY WILEY SRP	3/26/2003	RICHMOND	8/14/2003
NATURAL BRIDGE SRP	4/24/2003	LOUISVILLE	9/22/2003
NATURAL BRIDGE SRP	4/25/2003	GREENBO SRP	10/6/2003
KY DAM VILLAGE SRP	5/12/2003	GREENBO SRP	10/7/2003
KY DAM VILLAGE SRP	5/13/2003		

\*The following class will cover material taught in 2002 In-Service for those LINK/NCIC operators who missed their regional training in the year 2002 with an approved excuse.

\*1/13/2003 (087DS-010) (8 am-5 pm) (Supplemental) Richmond

\*2/6/2003 (087DS-010) (8 am-5 pm) (Supplemental) Richmond

**CRIMINAL JUSTICE INFORMATION SYSTEMS  
IN-SERVICE VIII (INQUIRY ONLY/MDT)**

**4 hours  
Class Size: 15 Min. – 30 Max.**

**Course Number: 113DM-030** (The letter "M" in the course number designates the *morning session* 8:00 a.m to 12:00 noon)  
**Course Number: 113DA-030** (The letter "A" in the course number designates the *afternoon session* 1:00 p.m. to 5:00 p.m.)

This training course is designed for previously certified LINK System personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC data base files. Information will be presented relating to effective utilization of the Law Information Network of Kentucky System.

**Attendees:** Certified Inquiry Only Operators or MDT Operators

**Prerequisites:** Successful completion of Basic Inquiry Only CJIS or MDT

**Risk:** Low

**Fitness Level:** Low

**Note:** Successful completion of the training course will re-certify the operator for a two-year period if the operator remains at the same agency. If the operator transfers to another region, then re-certification will become the same as the region where employed. This course does not satisfy the in-service training requirement for a telecommunicator; refer to the Telecommunications In-Service training course and class schedule.

See the listing **LINK RE-CERTIFICATION REGIONS BY COUNTY**, which is found in this section, for details concerning your region and training/expiration dates.

**REGION 1**

<b><u>LOCATION</u></b>	<b><u>A.M.</u></b>	<b><u>P.M.</u></b>	<b><u>DATE</u></b>
RICHMOND	8-12	1-5	2/5/2003
LEXINGTON	8-12	1-5	2/26/2003
PENNYRILE	8-12		3/6/2003
LOUISVILLE	8-12	1-5	3/17/2003
LOUISVILLE	8-12		3/18/2003
JENNY WILEY SRP	8-12		3/27/2003
NATURAL BRIDGE SRP		1-5	4/23/2003
KY DAM VILLAGE SRP	8-12	1-5	5/14/2003
SHELBYVILLE	8-12	1-5	5/21/2003
LOUISVILLE	8-12	1-5	7/9/2003
LOUISVILLE	8-12		7/10/2003
HENDERSON	8-12		7/31/2003
RICHMOND	8-12	1-5	8/15/2003
LOUISVILLE	8-12	1-5	9/23/2003
GREENBO SRP	8-12	1-5	10/8/2003

\*The following class will cover material taught in 2002 In-Service for those LINK/NCIC operations who missed their regional training in the year 2002 with an approved excuse.

\*1/13/2003 (088DS-010) (8 am-5 pm) (Supplemental) Richmond

\*2/6/2003 (088DS-010) (8 am-5 pm) (Supplemental) Richmond



# JANUARY

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY-17	1/6/2003	1/31/2003
RICHMOND	0965C-020	CRIM. JUSTICE EXEC. DEV. PROG. WEEK 3	1/13/2003	1/17/2003
RICHMOND	1044-020	DUI/SFST UPDATE	1/13/2003	1/13/2003
RICHMOND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	1/14/2003	1/17/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-326	1/20/2003	5/16/2003
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	1/20/2003	1/24/2003
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	1/20/2003	1/24/2003
RICHMOND	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	1/20/2003	1/31/2003
LOUISVILLE	0803-02C	INTERVIEWS & INTERROGATIONS	1/21/2003	1/24/2003
RICHMOND	1027-020	DOMESTIC VIOLENCE	1/21/2003	1/24/2003
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	1/27/2003	1/31/2003
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	1/27/2003	1/31/2003
BOWLING GREEN	0900-03C	HIGH RISK TRIAL PLANNING	1/28/2003	1/29/2003
LOUISVILLE	0958-010	BACKGROUND INVESTIGATIONS	1/28/2003	1/29/2003
BOWLING GREEN	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	1/30/2003	1/31/2003
LOUISVILLE	0999-020	METHAMPHETAMINE UPDATE	1/30/2003	1/31/2003

## FEBRUARY

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	2/3/2003	2/7/2003
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	2/3/2003	2/7/2003
RICHMOND	0786-02C	FIRST LINE SUPERVISION/ADVANCED	2/3/2003	2/7/2003
RICHMOND	112D-030	CJIS - FULL ACCESS - IN-SERVICE	2/3/2003	2/3/2003
LOUISVILLE	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	2/4/2003	2/5/2003
RICHMOND	0803-02C	INTERVIEWS & INTERROGATIONS	2/4/2003	2/7/2003
RICHMOND	112D-030	CJIS - FULL ACCESS - IN-SERVICE	2/4/2003	2/4/2003
RICHMOND	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	2/5/2003	2/5/2003
RICHMOND	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	2/5/2003	2/5/2003
LOUISVILLE	0901-03C	SPANISH FOR LAW ENFORCEMENT	2/6/2003	2/7/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-327	2/10/2003	6/13/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	2/10/2003	2/14/2003
RICHMOND	0965D-020	CRIM. JUSTICE EXEC. DEV. PROG. WEEK 4	2/10/2003	2/14/2003
RICHMOND	2023-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL II	2/10/2003	2/21/2003
BOWLING GREEN	0803-02C	INTERVIEWS & INTERROGATIONS	2/11/2003	2/14/2003
RICHMOND	0783-02C	CHILD ABUSE INVESTIGATION	2/11/2003	2/12/2003
RICHMOND	0998-020	CHILD ABUSE INVESTIGATION II	2/13/2003	2/14/2003
LOUISVILLE	1000-020	GRANT WRITING FOR THE PRACTITIONER	2/17/2003	2/18/2003
NEWPORT	1044-020	DUISFST UPDATE	2/17/2003	2/17/2003
RICHMOND	0337-010	BASIC INVESTIGATOR SCHOOL	2/17/2003	2/28/2003
RICHMOND	0543-02C	MANDATORY DUTIES OF THE SHERIFF	2/17/2003	2/21/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	2/17/2003	2/21/2003
RICHMOND	100D-020	TEAMBUILDING	2/17/2003	2/17/2003
ELIZABETHTOWN	1063-030	MID LEVEL MANAGEMENT SKILLS	2/18/2003	2/21/2003
LOUISVILLE	0798-02C	COURT SECURITY PROCEDURES	2/18/2003	2/21/2003
OWENSBORO	1002-020	RAPE AND SEXUAL ASSAULT	2/18/2003	2/19/2003
RICHMOND	082D-01R	MEDICAL NEEDS CALLERS	2/18/2003	2/18/2003
RICHMOND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	2/18/2003	2/21/2003
RICHMOND	099D-020	ETHICS	2/19/2003	2/19/2003
OWENSBORO	0958-010	BACKGROUND INVESTIGATIONS	2/20/2003	2/21/2003
RICHMOND	104D-020	FIRE/HAZMAT INCIDENT	2/20/2003	2/21/2003
LEXINGTON	112D-030	CJIS - FULL ACCESS - IN-SERVICE	2/24/2003	2/24/2003
RICHMOND	043D-02R	EMERGENCY MEDICAL DISPATCH	2/24/2003	2/26/2003
RICHMOND	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	2/24/2003	2/26/2003
LEXINGTON	112D-030	CJIS - FULL ACCESS - IN-SERVICE	2/25/2003	2/25/2003
LOUISVILLE	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	2/25/2003	2/28/2003
LOUISVILLE	1027-020	DOMESTIC VIOLENCE	2/25/2003	2/28/2003
LOUISVILLE	2020-02C	RADAR RECERTIFICATION	2/25/2003	2/25/2003
NORTHERN KENTUCKY	0946-01R	PUBLIC AND POLICE SAFETY/ADVANCED	2/25/2003	2/28/2003
RICHMOND	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	2/25/2003	2/26/2003
LEXINGTON	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	2/26/2003	2/26/2003
LEXINGTON	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	2/26/2003	2/26/2003
NORTHERN KENTUCKY	2020-02C	RADAR RECERTIFICATION	2/26/2003	2/26/2003
RICHMOND	109D-030	TELECOMMUNICATOR'S RESPONSE TO ACTS OF TERRORISM	2/27/2003	2/27/2003
RICHMOND	2020-02C	RADAR RECERTIFICATION	2/27/2003	2/27/2003
RICHMOND	2022-030	KENTUCKY SHERIFFS: PROCEDURAL & SAFETY ISSUES	2/27/2003	2/28/2003

# MARCH

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-328	3/3/2003	7/11/2003
RICHMOND	0232-02C	FIELD TRAINING OFFICER I (FTO)	3/3/2003	3/7/2003
RICHMOND	0786-02C	FIRST LINE SUPERVISION/ADVANCED	3/3/2003	3/7/2003
RICHMOND	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	3/3/2003	3/4/2003
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	3/3/2003	3/7/2003
SHELBYVILLE	100D-020	TEAMBUILDING	3/3/2003	3/3/2003
BOWLING GREEN	0994-020	MANAGING INVESTIGATIVE UNITS	3/4/2003	3/5/2003
NORTHERN KENTUCKY	0805-02C	POLICE RADAR OPERATOR	3/4/2003	3/7/2003
NORTHERN KENTUCKY	0962-010	SPANISH FOR LAW ENFORCEMENT II	3/4/2003	3/5/2003
PENNYRILE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	3/4/2003	3/4/2003
RICHMOND	0800-01C	CRIME SCENE INVESTIGATIONS	3/4/2003	3/7/2003
SHELBYVILLE	100D-020	TEAMBUILDING	3/4/2003	3/4/2003
PENNYRILE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	3/5/2003	3/5/2003
SHELBYVILLE	082D-01R	MEDICAL NEEDS CALLERS	3/5/2003	3/5/2003
BOWLING GREEN	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	3/6/2003	3/7/2003
NORTHERN KENTUCKY	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	3/6/2003	3/7/2003
PENNYRILE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	3/6/2003	3/6/2003
MADISONVILLE	1044-020	DUI/SFST UPDATE	3/10/2003	3/10/2003
RICHMOND	072D-99R2	CJIS INQUIRY ONLY	3/10/2003	3/12/2003
RICHMOND	0965E-020	CRIM. JUSTICE EXEC. DEV. PROG. WEEK 5	3/10/2003	3/14/2003
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY-18	3/10/2003	4/4/2003
HOPKINSVILLE	0901-03C	SPANISH FOR LAW ENFORCEMENT	3/11/2003	3/12/2003
LOUISVILLE	1063-030	MID LEVEL MANAGEMENT SKILLS	3/11/2003	3/14/2003
NORTHERN KENTUCKY	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	3/11/2003	3/14/2003
RICHMOND	0895-03C	ADVANCED LATENT FINGERPRINTS I	3/11/2003	3/12/2003
RICHMOND	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	3/11/2003	3/14/2003
HOPKINSVILLE	1002-020	RAPE AND SEXUAL ASSAULT	3/13/2003	3/14/2003
RICHMOND	0944-010	ADVANCED LATENT FINGERPRINTS II	3/13/2003	3/14/2003
LOUISVILLE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	3/17/2003	3/17/2003
LOUISVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	3/17/2003	3/17/2003
LOUISVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	3/18/2003	3/18/2003
MAYSVILLE	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	3/18/2003	3/21/2003
NORTHERN KENTUCKY	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	3/18/2003	3/19/2003
OWENSBORO	0994-020	MANAGING INVESTIGATIVE UNITS	3/18/2003	3/19/2003
RICHMOND	0890-000	LEGAL UPDATE: PENAL CODE	3/18/2003	3/20/2003
NORTHERN KENTUCKY	2022-030	KENTUCKY SHERIFFS: PROCEDURAL & SAFETY ISSUES	3/20/2003	3/21/2003
OWENSBORO	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	3/20/2003	3/21/2003
JENNY WILEY	112D-030	CJIS - FULL ACCESS - IN-SERVICE	3/24/2003	3/24/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-329	3/24/2003	8/1/2003
RICHMOND	1065-03A	DOMESTIC BIOLOGICAL INCIDENTS	3/24/2003	3/26/2003
JENNY WILEY	112D-030	CJIS - FULL ACCESS - IN-SERVICE	3/25/2003	3/25/2003
LOUISVILLE	0805-02C	POLICE RADAR OPERATOR	3/25/2003	3/28/2003
NORTHERN KENTUCKY	0803-02C	INTERVIEWS & INTERROGATIONS	3/25/2003	3/28/2003
RICHMOND	0802-02C	MARKSMANSHIP/FIREARMS BASIC REFRESHER	3/25/2003	3/28/2003
RICHMOND	0900-03C	HIGH RISK TRIAL PLANNING	3/25/2003	3/26/2003
RICHMOND	0963-01A	STANDARDIZED CHILD PASSENGER SAFETY TRAINING (NHTSA)	3/25/2003	3/28/2003
JENNY WILEY	112D-030	CJIS - FULL ACCESS - IN-SERVICE	3/26/2003	3/26/2003
JENNY WILEY	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	3/27/2003	3/27/2003
LOUISVILLE	1065-03A	DOMESTIC BIOLOGICAL INCIDENTS	3/27/2003	3/29/2003
RICHMOND	2022-030	KENTUCKY SHERIFFS: PROCEDURAL & SAFETY ISSUES	3/27/2003	3/28/2003
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	3/31/2003	4/11/2003

**APRIL**

LOCATION	COURSE	TITLE	BEGIN	END
LOUISVILLE	0804-02C	PUBLIC AND POLICE SAFETY	4/1/2003	4/4/2003
MADISONVILLE	1063-030	MID LEVEL MANAGEMENT SKILLS	4/1/2003	4/4/2003
NORTHERN KENTUCKY	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	4/1/2003	4/4/2003
RICHMOND	1002-020	RAPE AND SEXUAL ASSAULT	4/1/2003	4/2/2003
RICHMOND	1026-020	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	4/1/2003	4/3/2003
RICHMOND	0792-02C	ROBBERY INVESTIGATION	4/3/2003	4/4/2003
LAKE BARKLEY	100D-020	TEAMBUILDING	4/7/2003	4/7/2003
OWENSBORO	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	4/7/2003	4/11/2003
OWENSBORO	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	4/7/2003	4/11/2003
OWENSBORO	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	4/7/2003	4/8/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	4/7/2003	4/11/2003
RICHMOND	0721-03C	ORIENTATION FOR NEW POLICE CHIEFS	4/7/2003	4/11/2003
HENDERSON	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	4/8/2003	4/11/2003
LAKE BARKLEY	100D-020	TEAMBUILDING	4/8/2003	4/8/2003
LOUISVILLE	0996-020	HOMICIDE INVESTIGATIVE TECHNIQUES	4/8/2003	4/11/2003
RICHMOND	094D-010	CJIS MOBILE DATA TERMINAL ACCESS	4/8/2003	4/8/2003
SOMERSET	1002-020	RAPE AND SEXUAL ASSAULT	4/8/2003	4/9/2003
LAKE BARKLEY	100D-020	TEAMBUILDING	4/9/2003	4/9/2003
LAKE BARKLEY	082D-01R	MEDICAL NEEDS CALLERS	4/10/2003	4/10/2003
LOUISVILLE	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	4/10/2003	4/11/2003
SOMERSET	0999-020	METHAMPHETAMINE UPDATE	4/10/2003	4/11/2003
ALEXANDRIA	100D-020	TEAMBUILDING	4/14/2003	4/14/2003
HAZARD	1044-020	DUI/SFST UPDATE	4/14/2003	4/14/2003
PADUCAH	0454-03AC	EXPLOSIVE INVESTIGATIONS (A.T.F.)	4/14/2003	4/18/2003
RICHMOND	0774-01A0	FACILITATION TRANSITION	4/14/2003	4/18/2003
RICHMOND	0903-03C	FIREARMS INSTRUCTORS	4/14/2003	4/25/2003
RICHMOND	101D-020	COMMUNICATIONS TRAINING OFFICER (CTO)	4/14/2003	4/18/2003
ALEXANDRIA	100D-020	TEAMBUILDING	4/15/2003	4/15/2003
LOUISVILLE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	4/15/2003	4/18/2003
MAYSVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	4/15/2003	4/18/2003
PADUCAH	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	4/15/2003	4/18/2003
RICHMOND	0798-02C	COURT SECURITY PROCEDURES	4/15/2003	4/18/2003
ALEXANDRIA	082D-01R	MEDICAL NEEDS CALLERS	4/16/2003	4/16/2003
ALEXANDRIA	109D-030	TELECOMMUNICATOR'S RESPONSE TO ACTS OF TERRORISM	4/17/2003	4/17/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-330	4/21/2003	8/22/2003
RICHMOND	0232-02C	FIELD TRAINING OFFICER I (FTO)	4/21/2003	4/25/2003
RICHMOND	043D-02R	EMERGENCY MEDICAL DISPATCH	4/21/2003	4/23/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	4/21/2003	4/25/2003
LAGRANGE	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	4/22/2003	4/25/2003
LOUISVILLE	0800-01C	CRIME SCENE INVESTIGATIONS	4/22/2003	4/25/2003
OWENSBORO	0792-02C	ROBBERY INVESTIGATION	4/22/2003	4/23/2003
RICHMOND	0808-02C	UNDERCOVER NARCOTICS	4/22/2003	4/25/2003
NATURAL BRIDGE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	4/23/2003	4/23/2003
NATURAL BRIDGE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	4/24/2003	4/24/2003
OWENSBORO	0955-010	INTRODUCTION TO NARCOTICS	4/24/2003	4/25/2003
NATURAL BRIDGE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	4/25/2003	4/25/2003
MADISONVILLE	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	4/28/2003	5/2/2003
MADISONVILLE	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	4/28/2003	5/2/2003
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	4/28/2003	5/2/2003
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY-19	4/28/2003	5/23/2003
RICHMOND	1099-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL I	4/28/2003	5/9/2003
RICHMOND	114D-030	TELECOMMUNICATIONS SUPERVISION BASIC	4/28/2003	5/2/2003
MIDDLESBORO	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	4/29/2003	5/2/2003
NORTHERN KENTUCKY	0800-01C	CRIME SCENE INVESTIGATIONS	4/29/2003	5/2/2003
RICHMOND	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	4/29/2003	5/2/2003

MAY

LOCATION	COURSE	TITLE	BEGIN	END
BARREN RIVER	100D-020	TEAMBUILDING	5/5/2003	5/5/2003
ELIZABETHTOWN	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	5/5/2003	5/9/2003
ELIZABETHTOWN	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	5/5/2003	5/9/2003
RICHMOND	0782-02C	BASIC OFFICER SKILLS	5/5/2003	5/9/2003
RICHMOND	0903-03C	FIREARMS INSTRUCTORS	5/5/2003	5/16/2003
ASHLAND	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	5/6/2003	5/9/2003
BARREN RIVER	100D-020	TEAMBUILDING	5/6/2003	5/6/2003
LOUISVILLE	0804-02C	PUBLIC AND POLICE SAFETY	5/6/2003	5/9/2003
PADUCAH	0803-02C	INTERVIEWS & INTERROGATIONS	5/6/2003	5/9/2003
RICHMOND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	5/6/2003	5/9/2003
BARREN RIVER	082D-01R	MEDICAL NEEDS CALLERS	5/7/2003	5/7/2003
BARREN RIVER	111D-030	EFFECTIVE TELECOMMUNICATIONS SUPERVISOR	5/8/2003	5/9/2003
KENTUCKY DAM VILLAGE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	5/12/2003	5/12/2003
MOREHEAD	0454-03AC	EXPLOSIVE INVESTIGATIONS (A.T.F.)	5/12/2003	5/16/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-331	5/12/2003	9/19/2003
RICHMOND	0232-02C	FIELD TRAINING OFFICER I (FTO)	5/12/2003	5/16/2003
RICHMOND	1000-020	GRANT WRITING FOR THE PRACTITIONER	5/12/2003	5/13/2003
RICHMOND	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	5/12/2003	5/23/2003
BOWLING GREEN	1063-030	MID LEVEL MANAGEMENT SKILLS	5/13/2003	5/16/2003
KENTUCKY DAM VILLAGE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	5/13/2003	5/13/2003
LOUISVILLE	0806-02C	RAILROAD GRADE CROSSING COLLISION INVESTIGATION	5/13/2003	5/16/2003
MADISONVILLE	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	5/13/2003	5/16/2003
NORTHERN KENTUCKY	0803-02C	INTERVIEWS & INTERROGATIONS	5/13/2003	5/16/2003
SOMERSET	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	5/13/2003	5/16/2003
KENTUCKY DAM VILLAGE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	5/14/2003	5/14/2003
KENTUCKY DAM VILLAGE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	5/14/2003	5/14/2003
RICHMOND	0901-03C	SPANISH FOR LAW ENFORCEMENT	5/14/2003	5/15/2003
ASHLAND	1044-020	DUI/SFST UPDATE	5/19/2003	5/19/2003
LOUISVILLE	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	5/19/2003	5/21/2003
PADUCAH	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	5/19/2003	5/20/2003
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	5/19/2003	5/23/2003
SHELBYVILLE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	5/19/2003	5/19/2003
ELIZABETHTOWN	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	5/20/2003	5/23/2003
MIDDLESBORO	0946-01R	PUBLIC AND POLICE SAFETY/ADVANCED	5/20/2003	5/23/2003
NORTHERN KENTUCKY	0783-02C	CHILD ABUSE INVESTIGATION	5/20/2003	5/21/2003
RICHMOND	0927-03C	BASIC HOSTAGE NEGOTIATIONS	5/20/2003	5/23/2003
SHELBYVILLE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	5/20/2003	5/20/2003
SHELBYVILLE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	5/21/2003	5/21/2003
SHELBYVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	5/21/2003	5/21/2003
BOWLING GREEN	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	5/22/2003	5/23/2003
LOUISVILLE	1029-020	ETHICS: EARLY WARNING SYSTEMS	5/22/2003	5/23/2003
NORTHERN KENTUCKY	0998-020	CHILD ABUSE INVESTIGATION II	5/22/2003	5/23/2003
LOUISVILLE	0994-020	MANAGING INVESTIGATIVE UNITS	5/22/2003	5/23/2003
RICHMOND	0890-000	LEGAL UPDATE: PENAL CODE	5/27/2003	5/28/2003
RICHMOND	0927-03C	BASIC HOSTAGE NEGOTIATIONS	5/27/2003	5/29/2003
LOUISVILLE	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	5/29/2003	5/30/2003

JUNE

LOCATION	COURSE	TITLE	BEGIN	END
ASHLAND	100D-020	TEAMBUILDING	6/2/2003	6/2/2003
LOUISVILLE	1099-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL I	6/2/2003	6/13/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	6/2/2003	6/6/2003
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	6/2/2003	6/2/2003
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	6/2/2003	6/2/2003
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	6/2/2003	6/13/2003
RICHMOND	2015-030	ACADEMY OF POLICE SUPERVISION	6/2/2003	6/20/2003
ASHLAND	0800-01C	CRIME SCENE INVESTIGATIONS	6/3/2003	6/6/2003
ASHLAND	100D-020	TEAMBUILDING	6/3/2003	6/3/2003
NORTHERN KENTUCKY	0900-03C	HIGH RISK TRIAL PLANNING	6/3/2003	6/4/2003
PADUCAH	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	6/3/2003	6/6/2003
PIKEVILLE	0798-02C	COURT SECURITY PROCEDURES	6/3/2003	6/6/2003
RICHMOND	0801-02C	DEFENSIVE DRIVING	6/3/2003	6/6/2003
NORTHERN KENTUCKY	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	6/5/2003	6/6/2003
RICHMOND	0232-02C	FIELD TRAINING OFFICER I (FTO)	6/9/2003	6/13/2003
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	6/9/2003	6/13/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	6/9/2003	6/13/2003
RICHMOND	095D-02R	EMERGENCY MEDICAL DISPATCH/ADVANCED	6/9/2003	6/10/2003
RICHMOND	2025-03A	POLICE CYCLIST COURSE	6/9/2003	6/13/2003
MURRAY	0804-02C	PUBLIC AND POLICE SAFETY	6/10/2003	6/13/2003
RICHMOND	1026-020	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	6/10/2003	6/12/2003
RICHMOND	084D-010	SPANISH FOR THE TELECOMMUNICATOR	6/11/2003	6/11/2003
RICHMOND	110D-030	COMMUNICATIONS TRAINING OFFICER (CTO) IN-SERVICE	6/12/2003	6/12/2003
LOUISVILLE	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	6/16/2003	6/18/2003
RICHMOND	0017-01A	BASIC NARCOTICS INVESTIGATORS SCHOOL (DEA)	6/16/2003	6/27/2003
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	6/16/2003	6/20/2003
RICHMOND	072D-99R2	CJIS INQUIRY ONLY	6/16/2003	6/18/2003
RICHMOND	0906-03AC	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	6/16/2003	6/20/2003
BOWLING GREEN	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	6/17/2003	6/20/2003
NORTHERN KENTUCKY	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	6/17/2003	6/18/2003
RICHMOND	0801-02C	DEFENSIVE DRIVING	6/17/2003	6/20/2003
RICHMOND	0895-03C	ADVANCED LATENT FINGERPRINTS I	6/17/2003	6/18/2003
RICHMOND	0944-010	ADVANCED LATENT FINGERPRINTS II	6/19/2003	6/20/2003
RICHMOND	070D-02R	ADVANCED CJIS/TAC	6/23/2003	6/27/2003
RICHMOND	0782-02C	BASIC OFFICER SKILLS	6/23/2003	6/27/2003
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	6/23/2003	6/27/2003
LAGRANGE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	6/24/2003	6/27/2003
LOUISVILLE	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	6/24/2003	6/25/2003
NORTHERN KENTUCKY	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	6/24/2003	6/27/2003
PIKEVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	6/24/2003	6/27/2003
RICHMOND	0896-03C	SCHOOL RESOURCE OFFICER	6/24/2003	6/27/2003
RICHMOND	0958-010	BACKGROUND INVESTIGATIONS	6/24/2003	6/25/2003
LOUISVILLE	0792-02C	ROBBERY INVESTIGATION	6/26/2003	6/27/2003
RICHMOND	0901-03C	SPANISH FOR LAW ENFORCEMENT	6/26/2003	6/27/2003

JULY

LOCATION	COURSE	TITLE	BEGIN	END
ASHLAND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	7/7/2003	7/11/2003
ASHLAND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	7/7/2003	7/11/2003
LOUISVILLE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	7/7/2003	7/7/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-333	7/7/2003	10/31/2003
RICHMOND	0232-02C	FIELD TRAINING OFFICER I (FTO)	7/7/2003	7/11/2003
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	7/7/2003	7/11/2003
RICHMOND	099D-020	ETHICS	7/7/2003	7/7/2003
LOUISVILLE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	7/8/2003	7/8/2003
NORTHERN KENTUCKY	0955-010	INTRODUCTION TO NARCOTICS	7/8/2003	7/9/2003
PADUCAH	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	7/8/2003	7/9/2003
RICHMOND	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	7/8/2003	7/11/2003
RICHMOND	0946-01R	PUBLIC AND POLICE SAFETY/ADVANCED	7/8/2003	7/11/2003
RICHMOND	1001-020	POLICE PHOTOGRAPHY	7/8/2003	7/11/2003
RICHMOND	105D-020	CRISIS NEGOTIATIONS	7/8/2003	7/8/2003
LOUISVILLE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	7/9/2003	7/9/2003
LOUISVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	7/9/2003	7/9/2003
RICHMOND	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	7/9/2003	7/9/2003
LOUISVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	7/10/2003	7/10/2003
NORTHERN KENTUCKY	0901-03C	SPANISH FOR LAW ENFORCEMENT	7/10/2003	7/11/2003
NORTHERN KENTUCKY	0999-020	METHAMPHETAMINE UPDATE	7/10/2003	7/11/2003
PADUCAH	0994-020	MANAGING INVESTIGATIVE UNITS	7/10/2003	7/11/2003
RICHMOND	083D-010	ENHANCED TELECOMMUNICATIONS SKILLS	7/10/2003	7/11/2003
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	7/14/2003	7/18/2003
RICHMOND	0786-02C	FIRST LINE SUPERVISION/ADVANCED	7/14/2003	7/18/2003
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY-20	7/14/2003	8/8/2003
LOUISVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	7/15/2003	7/18/2003
NORTHERN KENTUCKY	1002-020	RAPE AND SEXUAL ASSAULT	7/15/2003	7/16/2003
OWENSBORO	0803-02C	INTERVIEWS & INTERROGATIONS	7/15/2003	7/18/2003
RICHMOND	0996-020	HOMICIDE INVESTIGATIVE TECHNIQUES	7/15/2003	7/18/2003
NORTHERN KENTUCKY	0792-02C	ROBBERY INVESTIGATION	7/17/2003	7/18/2003
ERLANGER	100D-020	TEAMBUILDING	7/21/2003	7/21/2003
LOUISVILLE	0337-010	BASIC INVESTIGATOR SCHOOL	7/21/2003	8/1/2003
RICHMOND	0782-02C	BASIC OFFICER SKILLS	7/21/2003	7/25/2003
ERLANGER	100D-020	TEAMBUILDING	7/22/2003	7/22/2003
MURRAY	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	7/22/2003	7/25/2003
PRESTONSBURG	0783-02C	CHILD ABUSE INVESTIGATION	7/22/2003	7/23/2003
RICHMOND	0943-010	SCHOOL RESOURCE OFFICER (ADVANCED)	7/22/2003	7/25/2003
ERLANGER	084D-010	SPANISH FOR THE TELECOMMUNICATOR	7/23/2003	7/23/2003
PRESTONSBURG	0998-020	CHILD ABUSE INVESTIGATION II	7/24/2003	7/25/2003
HENDERSON	112D-030	CJIS - FULL ACCESS - IN-SERVICE	7/28/2003	7/28/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-334	7/28/2003	11/21/2003
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	7/28/2003	8/1/2003
RICHMOND	2025-03A	POLICE CYCLIST COURSE	7/28/2003	8/1/2003
HAZARD	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	7/29/2003	8/1/2003
HENDERSON	112D-030	CJIS - FULL ACCESS - IN-SERVICE	7/29/2003	7/29/2003
HOPKINSVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	7/29/2003	8/1/2003
HENDERSON	112D-030	CJIS - FULL ACCESS - IN-SERVICE	7/30/2003	7/30/2003
HENDERSON	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	7/31/2003	7/31/2003

# AUGUST

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	2015-030	ACADEMY OF POLICE SUPERVISION	8/4/2003	8/22/2003
LOUISVILLE	0900-03C	HIGH RISK TRIAL PLANNING	8/5/2003	8/6/2003
PADUCAH	1002-020	RAPE AND SEXUAL ASSAULT	8/5/2003	8/6/2003
RICHMOND	0801-02C	DEFENSIVE DRIVING	8/5/2003	8/8/2003
RICHMOND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	8/5/2003	8/8/2003
LOUISVILLE	2022-030	KENTUCKY SHERIFFS: PROCEDURAL & SAFETY ISSUES	8/7/2003	8/8/2003
PADUCAH	0792-02C	ROBBERY INVESTIGATION	8/7/2003	8/8/2003
RICHMOND	072D-99R2	CJIS INQUIRY ONLY	8/11/2003	8/13/2003
RICHMOND	0782-02C	BASIC OFFICER SKILLS	8/11/2003	8/15/2003
RICHMOND	104D-020	FIRE/HAZMAT INCIDENT	8/11/2003	8/12/2003
ASHLAND	0955-010	INTRODUCTION TO NARCOTICS	8/12/2003	8/13/2003
LOUISVILLE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	8/12/2003	8/15/2003
OWENSBORO	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	8/12/2003	8/15/2003
RICHMOND	0946-01R	PUBLIC AND POLICE SAFETY/ADVANCED	8/12/2003	8/15/2003
BOWLING GREEN	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	8/13/2003	8/15/2003
RICHMOND	112D-030	CJIS - FULL ACCESS - IN-SERVICE	8/13/2003	8/13/2003
ASHLAND	0999-020	METHAMPHETAMINE UPDATE	8/14/2003	8/15/2003
RICHMOND	112D-030	CJIS - FULL ACCESS - IN-SERVICE	8/14/2003	8/14/2003
RICHMOND	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	8/15/2003	8/15/2003
RICHMOND	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	8/15/2003	8/15/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-335	8/18/2003	12/19/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	8/18/2003	8/22/2003
RICHMOND	0337-010	BASIC INVESTIGATOR SCHOOL	8/18/2003	8/29/2003
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	8/18/2003	8/22/2003
LOUISVILLE	0962-010	SPANISH FOR LAW ENFORCEMENT II	8/19/2003	8/20/2003
MADISONVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	8/19/2003	8/22/2003
RICHMOND	0801-02C	DEFENSIVE DRIVING	8/19/2003	8/22/2003
RICHMOND	1061-030	ADVANCED HOSTAGE NEGOTIATIONS	8/19/2003	8/22/2003
RICHMOND	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	8/19/2003	8/20/2003
LOUISVILLE	0955-010	INTRODUCTION TO NARCOTICS	8/21/2003	8/22/2003
LAGRANGE	100D-020	TEAMBUILDING	8/25/2003	8/25/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	8/25/2003	8/29/2003
RICHMOND	096S-030	LEN CHAPLAIN'S SEMINAR - 2003	8/25/2003	8/26/2003
ASHLAND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	8/26/2003	8/29/2003
ELIZABETHTOWN	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	8/26/2003	8/29/2003
LAGRANGE	100D-020	TEAMBUILDING	8/26/2003	8/26/2003
LOUISVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	8/26/2003	8/29/2003
NORTHERN KENTUCKY	0901-03C	SPANISH FOR LAW ENFORCEMENT	8/26/2003	8/27/2003
PADUCAH	0783-02C	CHILD ABUSE INVESTIGATION	8/26/2003	8/27/2003
RICHMOND	0802-02C	MARKSMANSHIP/FIREARMS BASIC REFRESHER	8/26/2003	8/29/2003
RICHMOND	1063-030	MID LEVEL MANAGEMENT SKILLS	8/26/2003	8/29/2003
LAGRANGE	100D-020	TEAMBUILDING	8/27/2003	8/27/2003
LAGRANGE	084D-010	SPANISH FOR THE TELECOMMUNICATOR	8/28/2003	8/28/2003
NORTHERN KENTUCKY	1000-020	GRANT WRITING FOR THE PRACTITIONER	8/28/2003	8/29/2003
PADUCAH	0998-020	CHILD ABUSE INVESTIGATION II	8/28/2003	8/29/2003

**SEPTEMBER**

LOCATION	COURSE	TITLE	BEGIN	END
LOUISVILLE	0800-01C	CRIME SCENE INVESTIGATIONS	9/2/2003	9/5/2003
LOUISVILLE	0890-000	LEGAL UPDATE: PENAL CODE	9/2/2003	9/4/2003
LOUISVILLE	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	9/8/2003	9/19/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	9/8/2003	9/12/2003
RICHMOND	0721-03C	ORIENTATION FOR NEW POLICE CHIEFS	9/8/2003	9/12/2003
RICHMOND	0782-02C	BASIC OFFICER SKILLS	9/8/2003	9/12/2003
RICHMOND	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	9/8/2003	9/9/2003
RICHMOND	0957-01A	ADVANCED NARCOTICS (DEA)	9/8/2003	9/12/2003
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	9/8/2003	9/19/2003
RICHMOND	2015-030	ACADEMY OF POLICE SUPERVISION	9/8/2003	9/26/2003
SOMERSET	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	9/8/2003	9/12/2003
SOMERSET	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	9/8/2003	9/12/2003
PADUCAH	0800-01C	CRIME SCENE INVESTIGATIONS	9/9/2003	9/12/2003
ASHLAND	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	9/11/2003	9/12/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-336	9/15/2003	1/23/2004
RICHMOND	071D-99R3	CJIS FULL ACCESS	9/15/2003	9/19/2003
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	9/15/2003	9/19/2003
RICHMOND	2023-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL II	9/15/2003	9/26/2003
HAZARD	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	9/16/2003	9/19/2003
HOPKINSVILLE	0804-02C	PUBLIC AND POLICE SAFETY	9/16/2003	9/19/2003
RICHMOND	0795-02C	FIELD TRAINING OFFICER II (FTO)	9/16/2003	9/18/2003
RICHMOND	0803-02C	INTERVIEWS & INTERROGATIONS	9/16/2003	9/19/2003
RICHMOND	099D-020	ETHICS	9/18/2003	9/18/2003
RICHMOND	109D-030	TELECOMMUNICATOR'S RESPONSE TO ACTS OF TERRORISM	9/19/2003	9/19/2003
LOUISVILLE	112D-030	CJIS - FULL ACCESS - IN-SERVICE	9/22/2003	9/22/2003
RICHMOND	0903-03C	FIREARMS INSTRUCTORS	9/22/2003	10/3/2003
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY-21	9/22/2003	10/17/2003
BOWLING GREEN	1001-020	POLICE PHOTOGRAPHY	9/23/2003	9/26/2003
LOUISVILLE	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	9/23/2003	9/23/2003
LOUISVILLE	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	9/23/2003	9/23/2003
NORTHERN KENTUCKY	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	9/23/2003	9/26/2003
OWENSBORO	1063-030	MID LEVEL MANAGEMENT SKILLS	9/23/2003	9/26/2003
RICHMOND	0994-020	MANAGING INVESTIGATIVE UNITS	9/23/2003	9/24/2003
RICHMOND	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	9/25/2003	9/26/2003
RICHMOND	101D-020	COMMUNICATIONS TRAINING OFFICER (CTO)	9/29/2003	10/3/2003
LOUISVILLE	0996-020	HOMICIDE INVESTIGATIVE TECHNIQUES	9/30/2003	10/3/2003
LOUISVILLE	1026-020	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	9/30/2003	10/2/2003
NORTHERN KENTUCKY	1001-020	POLICE PHOTOGRAPHY	9/30/2003	10/3/2003
RICHMOND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	9/30/2003	10/3/2003

# OCTOBER

LOCATION	COURSE	TITLE	BEGIN	END
GREENBO SRP	112D-030	CJIS - FULL ACCESS - IN-SERVICE	10/6/2003	10/6/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-337	10/6/2003	2/13/2004
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	10/6/2003	10/10/2003
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	10/6/2003	10/10/2003
RICHMOND	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	10/6/2003	10/7/2003
RICHMOND	2015-030	ACADEMY OF POLICE SUPERVISION	10/6/2003	10/24/2003
BARREN RIVER	2000-030	COMMAND DECISIONS XXXIII - 2003	10/7/2003	10/10/2003
GREENBO SRP	112D-030	CJIS - FULL ACCESS - IN-SERVICE	10/7/2003	10/7/2003
HENDERSON	1027-020	DOMESTIC VIOLENCE	10/7/2003	10/10/2003
LOUISVILLE	0804-02C	PUBLIC AND POLICE SAFETY	10/7/2003	10/10/2003
MIDDLESBORO	0798-02C	COURT SECURITY PROCEDURES	10/7/2003	10/10/2003
RICHMOND	1063-030	MID LEVEL MANAGEMENT SKILLS	10/7/2003	10/10/2003
GREENBO SRP	113DA-030	CJIS - INQUIRY ONLY - IN-SERVICE	10/8/2003	10/8/2003
GREENBO SRP	113DM-030	CJIS - INQUIRY ONLY - IN-SERVICE	10/8/2003	10/8/2003
NORTHERN KENTUCKY	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	10/9/2003	10/10/2003
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	10/13/2003	10/17/2003
RICHMOND	0906-03AC	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	10/13/2003	10/17/2003
RICHMOND	2024-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL III	10/13/2003	10/24/2003
BOWLING GREEN	0962-010	SPANISH FOR LAW ENFORCEMENT II	10/14/2003	10/15/2003
LOUISVILLE	0945-010	CRITICAL INCIDENT MANAGEMENT FOR SUPERVISORS & MANAGERS	10/14/2003	10/17/2003
NORTHERN KENTUCKY	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	10/14/2003	10/15/2003
PRESTONSBURG	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	10/14/2003	10/17/2003
RICHMOND	0895-03C	ADVANCED LATENT FINGERPRINTS I	10/14/2003	10/15/2003
RICHMOND	0963-01A	STANDARDIZED CHILD PASSENGER SAFETY TRAINING (NHTSA)	10/14/2003	10/17/2003
RICHMOND	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	10/14/2003	10/17/2003
BOWLING GREEN	0958-010	BACKGROUND INVESTIGATIONS	10/16/2003	10/17/2003
RICHMOND	0944-010	ADVANCED LATENT FINGERPRINTS II	10/16/2003	10/17/2003
OWENSBORO	100D-020	TEAMBUILDING	10/20/2003	10/20/2003
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	10/20/2003	10/20/2003
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	10/20/2003	10/20/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	10/20/2003	10/24/2003
LOUISVILLE	0893-03C	MEDIA RELATIONS FOR SUPERVISORS	10/21/2003	10/22/2003
LOUISVILLE	2017-030	LESS-LETHAL RESPONSE TO LAW ENFORCEMENT	10/21/2003	10/24/2003
OWENSBORO	100D-020	TEAMBUILDING	10/21/2003	10/21/2003
PADUCAH	0955-010	INTRODUCTION TO NARCOTICS	10/21/2003	10/22/2003
PRESTONSBURG	0800-01C	CRIME SCENE INVESTIGATIONS	10/21/2003	10/24/2003
RICHMOND	2000-030	COMMAND DECISIONS XXXIII - 2003	10/21/2003	10/24/2003
PADUCAH	0958-010	BACKGROUND INVESTIGATIONS	10/23/2003	10/24/2003
JENNY WILEY	100D-020	TEAMBUILDING	10/27/2003	10/27/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-338	10/27/2003	3/5/2004
RICHMOND	072D-99R2	CJIS INQUIRY ONLY	10/27/2003	10/29/2003
BARREN RIVER	2000-030	COMMAND DECISIONS XXXIII - 2003	10/28/2003	10/31/2003
JENNY WILEY	100D-020	TEAMBUILDING	10/28/2003	10/28/2003
LOUISVILLE	0803-02C	INTERVIEWS & INTERROGATIONS	10/28/2003	10/31/2003
OWENSBORO	0804-02C	PUBLIC AND POLICE SAFETY	10/28/2003	10/31/2003
RICHMOND	0808-02C	UNDERCOVER NARCOTICS	10/28/2003	10/31/2003
JENNY WILEY	082D-01R	MEDICAL NEEDS CALLERS	10/29/2003	10/29/2003
JENNY WILEY	111D-030	EFFECTIVE TELECOMMUNICATIONS SUPERVISOR	10/30/2003	10/31/2003

## NOVEMBER

LOCATION	COURSE	TITLE	BEGIN	END
KENTUCKY DAM VILLAGE	100D-020	TEAMBUILDING	11/3/2003	11/3/2003
RICHMOND	0965A-010	CRIM. JUSTICE EXEC. DEV. PROG. WEEK 1	11/3/2003	11/7/2003
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	11/3/2003	11/14/2003
ASHLAND	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	11/4/2003	11/7/2003
KENTUCKY DAM VILLAGE	100D-020	TEAMBUILDING	11/4/2003	11/4/2003
LOUISVILLE	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	11/4/2003	11/5/2003
MIDDLESBORO	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	11/4/2003	11/7/2003
OWENSBORO	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	11/4/2003	11/7/2003
RICHMOND	0800-01C	CRIME SCENE INVESTIGATIONS	11/4/2003	11/7/2003
KENTUCKY DAM VILLAGE	109D-030	TELECOMMUNICATOR'S RESPONSE TO ACTS OF TERRORISM	11/5/2003	11/5/2003
KENTUCKY DAM VILLAGE	082D-01R	MEDICAL NEEDS CALLERS	11/6/2003	11/6/2003
LOUISVILLE	0792-02C	ROBBERY INVESTIGATION	11/6/2003	11/7/2003
LOUISVILLE	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	11/10/2003	11/11/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	11/10/2003	11/14/2003
RICHMOND	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	11/10/2003	11/12/2003
RICHMOND	114D-030	TELECOMMUNICATIONS SUPERVISION BASIC	11/10/2003	11/14/2003
BARSTOWN	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	11/11/2003	11/14/2003
RICHMOND	0805-02C	POLICE RADAR OPERATOR	11/11/2003	11/14/2003
RICHMOND	094D-010	CJIS MOBILE DATA TERMINAL ACCESS	11/11/2003	11/11/2003
RICHMOND	0962-010	SPANISH FOR LAW ENFORCEMENT II	11/11/2003	11/12/2003
RICHMOND	0926-00A	LEN RESPONSE TO WEAPONS OF MASS DESTRUCTION	11/13/2003	11/14/2003
RICHMOND	1028-020	SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT	11/13/2003	11/14/2003
RICHMOND	1029-020	ETHICS: EARLY WARNING SYSTEMS	11/13/2003	11/14/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-339	11/17/2003	3/26/2004
RICHMOND	043D-02R	EMERGENCY MEDICAL DISPATCH	11/17/2003	11/19/2003
RICHMOND	071D-99R3	CJIS FULL ACCESS	11/17/2003	11/21/2003
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	11/17/2003	11/21/2003
LOUISVILLE	0805-02C	POLICE RADAR OPERATOR	11/18/2003	11/21/2003
LOUISVILLE	0901-03C	SPANISH FOR LAW ENFORCEMENT	11/18/2003	11/19/2003
NORTHERN KENTUCKY	1063-030	MID LEVEL MANAGEMENT SKILLS	11/18/2003	11/21/2003
RICHMOND	0955-010	INTRODUCTION TO NARCOTICS	11/18/2003	11/19/2003
RICHMOND	0996-020	HOMICIDE INVESTIGATIVE TECHNIQUES	11/18/2003	11/21/2003
LOUISVILLE	1006-020	KENTUCKY SHERIFFS: CIVIL PROCESS & PROCEDURES	11/20/2003	11/21/2003
RICHMOND	097D-020	CUSTOMER SERVICE	11/20/2003	11/20/2003
RICHMOND	0999-020	METHAMPHETAMINE UPDATE	11/20/2003	11/21/2003

## DECEMBER

LOCATION	COURSE	TITLE	BEGIN	END
NORTHERN KENTUCKY	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	12/1/2003	12/3/2003
RICHMOND	027D-01R2	TELECOMMUNICATIONS (BASIC)	12/1/2003	12/5/2003
RICHMOND	0965B-010	CRIM. JUSTICE EXEC. DEV. PROG. WEEK 2	12/1/2003	12/5/2003
RICHMOND	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	12/1/2003	12/12/2003
BOWLING GREEN	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	12/2/2003	12/5/2003
LOUISVILLE	0962-010	SPANISH FOR LAW ENFORCEMENT II	12/2/2003	12/3/2003
RICHMOND	1027-020	DOMESTIC VIOLENCE	12/2/2003	12/5/2003
LOUISVILLE	1002-020	RAPE AND SEXUAL ASSAULT	12/4/2003	12/5/2003
RICHMOND	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	12/8/2003	12/8/2003
RICHMOND	1028-020	SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT	12/8/2003	12/9/2003
NORTHERN KENTUCKY	1063-030	MID LEVEL MANAGEMENT SKILLS	12/9/2003	12/12/2003
RICHMOND	0890-000	LEGAL UPDATE: PENAL CODE	12/9/2003	12/11/2003
RICHMOND	105D-020	CRISIS NEGOTIATIONS	12/9/2003	12/9/2003
SHELBYVILLE	2019-030	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	12/9/2003	12/12/2003
RICHMOND	0962-010	SPANISH FOR LAW ENFORCEMENT II	12/10/2003	12/11/2003
RICHMOND	100D-020	TEAMBUILDING	12/10/2003	12/10/2003
RICHMOND	096D-020	CULTURAL AWARENESS	12/11/2003	12/12/2003
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-340	12/15/2003	4/23/2004
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	12/15/2003	12/19/2003
LOUISVILLE	1063-030	MID LEVEL MANAGEMENT SKILLS	12/16/2003	12/19/2003
RICHMOND	1026-020	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	12/16/2003	12/18/2003